



**SCHOOL DISTRICT OF
CLAY COUNTY**

**COMPREHENSIVE
IMPROVEMENT PLAN**

INSTRUCTIONAL DIVISION

**EVALUATION REPORT
2006-2007**

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES
 (See General Instructions)

Dept/Division Instructional Division

Year : 2006-2007

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | Results Col. 3 |
|--|--|--|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned |
| (Goal 1) 1. To identify and prioritize opportunities, services, and incentives that increase instructional effectiveness and student achievement. | 1.1 Utilize expertise of School Advisory Council chairmen in listing and prioritizing the opportunities, services, and incentives they believe will increase instructional effectiveness and student achievements in their schools. 1.2 Involve district curriculum staff and specialists in examining and prioritizing research and best practices especially in area of reading, math, and writing instruction. 1.3 Schedule collegial sessions on a regular basis with curriculum staff for sharing this information and creating ways to communicate this to the school professionals. 1.4 Assist schools with strategies designed to help each cost center attain district long range goals. | N M P M |
| | | Comments Met monthly. Met weekly with ID Admin CC meetings scheduled to facilitate conversations. |

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Dept/Division Instructional Division

Year: 2006-2007

| Col. 1 | Col. 2 | Col. 3 |
|--|--|---|
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| | | Comments |
| (Goal 1) - cont. | | |
| 2. To locate resources which will provide for the identified priorities. | <p>2.1 Work with the Grants Development Specialist to secure grant funds.</p> <p>2.2 Review and prioritize how SAI funds are allocated.</p> | M |
| (Goal 2) | | |
| 1. To examine key data elements/assessment indicators, vital signs, and critically low schools, criteria and determine district-wide which schools need additional leadership and support. | <p>1.1 Track each data element across all schools for last three years.</p> <p>1.2 Determine observable patterns or trends.</p> <p>1.3 Plan with district staff to develop strategies for supporting individual schools or sub-groups within schools across the district.</p> <p>1.4 Provide training and educational support materials as required to improve instructional strategies.</p> | M M P M M M |

Identified reading + math trends.
Developed math maps w/ 5 lowest performing schools.

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Dep t/Division Instructional Division

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| Col. 1 | Col. 2 | Col. 3 |
| <p>(Goal 3)</p> <p>1. To implement the District Direct Instruction Initiative for all children K-8 who score in the 39 percentile and below.</p> <p>2. To increase opportunities for school personnel to express needs.</p> <p>3. Provide support for Title I schools in Corrective Action.</p> | <p>1.1 Provide Direct Instruction training.</p> <p>1.2 Provide Direct Instruction materials.</p> <p>1.3 Staff in a manner that best supports the initiative.</p> <p>1.4 Purchase SRA Mastery/Plus Materials as needed.</p> <p>1.5 Purchase Guided Reading materials as needed.</p> <p>1.6 Purchase Bridges instructional materials for Grades 6, 7, 8, and 9 as needed.</p> <p>2.1 Allow a share time at each curriculum meeting for the purpose of identifying school needs.</p> <p>3.1 Leverage financial and personnel support for CEB, GPE, and WES.</p> <p>3.2 Under the direction of the Director of Elementary Education provide the school support through the District Support Team.</p> | <p>M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned</p> <p>Comments</p> <p>M</p> <p>M</p> <p>P</p> <p>M</p> <p>P</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> |

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| (Improvements to be Made) 4. Provide support for identified high schools who are identified as receiving a school grade of "D" or lower. 5. To articulate effectively within the division and with other divisions so that decisions are collaborative and focused on student needs. 6. Continue to develop the division as a strong team of instructional leaders. | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) 4.1 Provide READ-180 for MHS and KHS. 4.2 Determine that staff allocations are appropriate to meet their educational needs. 5.1 Have division staff identify areas that are sources of confusion involving other departments/divisions and create strategies to solve the problems. 6.1 Continue highly interactive meetings with staff. 6.2 Keep our mission in the forefront of our thinking planning. 6.3 Set priorities for direction and needs for resources as a team, not as isolated department. 6.4 Center meetings with staff around efforts/strategies being implemented to assist schools in improving student learning. | M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned Comments M M P M P P M Met monthly w/ I.D., Admin. Staff |

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Year 2006-2007

Col. 1

Col. 2

Col. 3

PRIORITY OBJECTIVES

ACTION PLAN

Results

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| (Goal 3) - cont. 7. To facilitate best practice inclusion techniques to all schools. | 7.1 Identify inclusion models for best practice visitation by school personnel. 7.2 Survey schools to identify what level of inclusion exists within each cost center. 7.3 Identify resources, consultant, and inservice needs necessary to increase inclusion participation. 7.4 Provide teaching assistance to insure inclusion success. | P N P P |
| 8. Develop Sunshine State Standards accountability within all schools. | 8.1 Assess present knowledge level. 8.2 Develop implementation strategies which would provide for high order thinking skill activities. 8.3 Organize inservice activity schedules. | M M N |

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| 9. Offer FCAT remediation through Summer Reading Camps targeting third grade Level 1 students. | 8.4 Identify consultant needs. 8.5 Identify necessary resources. 8.6 Highlight Science as being a factor in the school grade. 9.1 Provide funding for 16 days of Summer Reading Camp (K-6). 9.2 Purchase Reading Camp materials. | M M M M M |
| 10. Offer summer remediation to all 10 th , 11 th and 12 th grade students who fail to score Level 3 on FCAT Reading and Math. | 10.1 Provide, through Adult Education, Intensive Reading and Intensive Math remediation. 10.2 Provide access to the FCAT Explorer software 10.3 Train staff on FCAT Explorer software. | M M |

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| 11. Implement 2006-2007 K-12 Reading Plan 12. Provide test prep/remediation materials for schools. | 11.1 Offer Intensive Reading class to all Level 1 and Level 2 6th, 7th, 8th, 9th, and 10 th grade students. (Funding will determine number of students to be served.) 12.1 Survey schools referencing test prep needs. 12.2 Survey schools referencing remediation needs. 12.3 Set aside SAI categorical dollars to accommodate 9.3 and 10.1 priorities | P A P M Comments |

SCHOOL DISTRICT OF CLAY COUNTY
 COMPREHENSIVE IMPROVEMENT PLAN

Dept/Division: Adult and Community Education Year: 2006-2007

1. Staff Members Involved in Improvement Planning:

| NAMES | TITLES |
|-----------------------------|--|
| William L. Smith | Supervisor, Adult and Community Education |
| Gary Smith | Counselor , Adult and Community Education TESTING SPECIALIST |
| Erin M. Jones | School Records Secretary |
| Sandi McCracken | Teacher, GED |
| Laura Copeland | Teacher, Jump Start |
| Dr. Virginia Hash | Clay County Literacy Coalition-Chairperson |
| Danny Waggoner | Teacher, High School Completion |
| | |
| | |
| | |

2. List of Priority Needs Identified by Needs Assessment

- Review recently completed re-write of all Adult High School curriculum.
- Continue to broaden the availability of Community Education courses to meet the education needs of Clay County residents.
- Expand advertisement of available courses county wide.
- Teachers of GED students to be updated on GED software upgrades

SCHOOL DISTRICT OF CLAY COUNTY
LONG-RANGE IMPROVEMENT GOALS

Dept/Division: Adult and Community Education

Year: 2006-2007

Strategies to be established through Strategic Plans 2002-2007. (Year Five)

- 1) Expand advertisement of all Adult Education opportunities county wide.
 - a) Survey students in GED and Community Education classes.
 - b) Expand advertisements on cable Channel 29.
 - c) More frequent advertisement in "Clay Today" and "County Line" and "Flemming Island Messenger".

- 2) GED teachers to receive reviews of all software upgrades as they become available.
 - a) New Century Software
 - b) McGraw-Hill Contemporary Software

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: Adult and Community Ed. Year: 2006-2007

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| <p>Annual review of recently completed re-write of all high School curriculum</p> <p>Upgrades to GED software</p> | <p>As new adopted textbooks are received the following steps will be taken:</p> <ul style="list-style-type: none"> a) academic teachers will review new adoptions b) teachers will incorporate changes into HSC curriculum c) a 'master copy' of all changes will be maintained in the Adult Education office by April 2007 <p>New Century Corp. and Contemporary McGraw-Hill will send trainers to all GED sites to review and make teachers aware of all upgrades by April 2007</p> | <p>M= Met; P= Partially Met; N= Not Met; I= In Progress; A= Abandoned</p> <p>Comments</p> <p><i>met</i></p> <p><i>met</i></p> <p><i>met</i></p> <p><i>Partially Met</i></p> |

**SCHOOL DISTRICT OF CLAY COUNTY
COMPREHENSIVE IMPROVEMENT PLAN**

Dept/Division: 9002/Career and Technical Education

Year: 2006-2007

1. Staff Members Involved in Improvement Planning:

| NAMES | TITLES |
|------------------|---|
| Raleigh Sapp | Director of Career & Technical Education |
| Jim Papp | CTE Work Evaluator |
| Melissa Griffin | CTE Administrative Assistant |
| David Broskie | Principal, Middleburg High School |
| Pete McCabe | Principal, Clay High School |
| Sam Ward | Principal, Fleming Island High School |
| Mike Wingate | Principal, Orange Park High School |
| Ed Paulk | Principal, Lake Asbury Junior High School |
| Anna Lebesch | VP, Workforce Education, SJRCC |
| Melissa Williams | Coord, Dual Enrollment, SJRCC |
| Dr. Stephen Nix | College of Engineering, UNF |

2. List of Priority Needs Identified by Needs Assessment

1. Open Future Educators Academy at Clay High School.
2. Open Academy of Television & Photo-Journalism at Fleming Island High School.
3. Open Academy of Construction Technology at Middleburg High School.
4. Add Civil Engineering Program to the Academy of Engineering & Design Technology at OPHS.
5. Continue affiliation with Project Lead The Way (PLTW) for the AEDT at OPHS.
6. Continue affiliation process/articulations between Clay District School, UNF, and PLTW.
7. Open Oakleaf School with three CTE programs.
8. Add Agriculture Technology program at Lake Asbury Junior High School.
9. Provide professional development opportunities for CTE/academy teachers.
10. Complete NATEF self-study and schedule site visits.
11. Provide business and industry standard equipment, software, and instructional materials.
12. Oversee the Coordinator for the Clay County Education Foundation.
13. Oversee the Adult and Community Education department.

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District 10
Year: 2006-2007

Dept/Division: 9002-Career and Technical Education (5300)

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN Col. 1 Col. 2 (Actions to be taken to make improvement Who, What, When, Where, How) | RESULTS Col. 3 M=Met; P=Partially Met;; N=Not Met; I=In Progress; A=Abandoned Comments |
|---|---|---|
| <p>1. Increase enrollments in the career academies.</p> | <p>1.1 Open the Future Educators Academy at Clay High School. 1.2 Open the Academy of Television & Photo-Journalism at Fleming Island High School. 1.3 Open the Academy of Construction Technology at Middleburg High School. 1.4 Add Civil Engineering Program to the Academy of Engineering & Design Technology at Orange Park High School. 1.5 Add Early Childhood Education program with on-site Child Care Lab at Clay High School. 1.6 Update the <u>Clay County Schools Academies Brochure</u> for distribution within the schools and community. 1.7 Update the CTE department CD for distribution to all 8th graders. 1.8 Career academies will participate in the 3rd Annual Career Expo in April, 2007, at SJRCC Orange Park campus. 1.9 Mail Project Lead The Way's "Talented Girls, Bright Future" brochure to all 8th grade girls parents in the district who score 5 or 6 on FCAT math/science. 1.10 Provide Career Academy Summer Internship Program. 1.11 Clay County Chamber of Commerce will host 2nd Annual Career Academy MIXER NIGHT</p> | <p>M M M A M M M M A M</p> <p>we plan to enhance this academy with robotics rather than civil engineer when space allows</p> <p>see above notes</p> |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District 10
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|--|---|--|
| <p>1. (Continued)</p> <p>2. Increase enrollments in CTE Programs of Study.</p> | <p>Col. 1</p> <p>to showcase academies.</p> <p>1.12 Continue to work with Project Lead The Way (PLTW) UNF and Tech Prep Consortium on Engineering Affiliation Agreement.</p> <p>2.1 Open Oakleaf School with three CTE programs: Business Technology, Family & Consumer Science, and Technology Education.</p> <p>2.2 Add Agriculture Technology Program to Lake Asbury Junior High School.</p> <p>2.3 The Career Specialists will work with the jr. high guidance staff to support the Career Guidance Program for all 7th/8th graders.</p> <p>2.4 Provide CTE department CD to all 8th graders</p> <p>2.5 Schedule public meeting for all private schools/home school parties to review all CTE programs available at each school for their students (NEW federal mandate for Perkins funds).</p> <p>2.6 The four automotive programs will complete NATEF certification. The CTE department will market this certification to highlight the benefits through news media and Public Access Channel 29.</p> <p>2.7 Add Early Childhood Education program with Child Care Lab at CHS.</p> | <p>Col. 3</p> <p>A</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>I</p> <p>M</p> <p>Project Lead the Way is not cost effective</p> <p>Should be completed by May 25, 2007</p> |

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|--|--|--|
| <p>2. (Continued)</p> <p>3. The CTE department will provide professional development opportunities.</p> <p>4. Provide instructional support for all Career and Technical Education programs.</p> | <p>Col. 1</p> <p>Col. 2</p> <p>2.8 Add Commercial Photography program to the Television Academy at FIHS.</p> <p>3.1 The CTE department will focus on the Volusia Model for FCAT Projects.</p> <p>3.2 Schedule Tech Prep Summer Institute on July 10, 11, and 12 at Middleburg High School for CTE and academy academic teachers.</p> <p>3.3 See CTE Department Professional Development Plan for details.</p> <p>4.1 Order appropriate instructional materials as indicated on the individual teacher's Needs Assessment and funding will permit.</p> <p>4.2 The CTE director will nominate Clay District CTE teachers to serve on State Textbook Adoption Committees.</p> <p>4.3 Organize and conduct District Textbook Adoption Committees.</p> <p>4.4 Plan and host vendor presentations of new instructional materials to support district-wide adoptions.</p> | <p>Col. 3</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> |

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|--|--|--|
| <p>5. Support and enhance Career and Technical Education opportunities for all students.</p> | <p>Col. 1</p> <p>5.1 Replace equipment as needed. 5.2 CTE director will purchase all equipment as per district bids, state contracts, and price quotes per School Board Policies and Florida Statute. 5.3 CTE director will provide all CTE/Academy teachers with individual NEEDS ASSESSMENT survey to determine department budget. 5.4 Maintain the high level of support for CTE programs from the Superintendent, the Asst. Supt. For Instruction, the School Board, and the principals. 5.5 Increase student, parent, and community awareness of the CTE programs via: -8th grader's CTE CD -Career Academies Open House -Tech Prep Articulations -Dual Enrollment options with FCTI and SJRCC -Northeast Florida Builder's Association (NEFBA) Pre-Apprentice and Apprenticeships -NEFBA Nail Driving Contest -Habitat for Humanity Partnership -Clay County Chamber of Commerce Business Education Partnership Committee</p> | <p>Col. 2</p> <p>Col. 3</p> <p>P M M M M</p> |

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|---|--------|--|--------|--|
| 5. (Continued) | | | | |
| 6. Maintain to expand opportunities in Adult and Community Education (ACE). | | 5.10 Support 21 st Annual Chamber of Commerce Career Shadowing program for all juniors. 6.1 The CTE director will assist the Supervisor of ACE in writing the ACE grant. 6.2 The CTE director will monitor the ACE curriculum, budget, and staff development activities. 6.3 The CTE director will assist in decisions regarding ACE program expansions, staff development, and personnel. | | M M M M |

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ANNUAL IMPROVEMENT OBJECTIVES**

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| <p>1. To provide support services for all Career and Technical Education programs</p> | <p>Col. 1</p> <p>1.1 The CTE director will: >assist in CTE observations/evaluations upon request of principal >inform and advise assistant principals for curriculum of the numerous changes, additions, deletions to CTE programs >provide all CTE teachers with updated Curriculum Frameworks and Student Performance Standards >maintain/purchase equipment as needed to support CTE programs >purchase supplies and instructional materials >print all Career Academy Applications, BST Applications, and OCP/MOCP certificates. 1.2 Implement district, state, and federal regulations that impact CTE. 1.3 Plan and/or conduct school or district workshops for: >Textbook adoptions >curriculum changes >program updates or modifications >specific legal issues >FEFP/FTE funding issues >OCP/MOCP changes >MIS Survey 5 reporting requirements</p> | <p>Col. 2</p> <p>Col. 3</p> <p>M</p> <p>M</p> <p>M</p> |

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| <p>1. (Continued)</p> <p>2. To ensure program goals and objectives are achieved in compliance with School Board Policy, state and federal legislation.</p> | <p>Col. 2</p> <p>1.3 (Continued) > Tech Prep issues > Individual school needs</p> <p>1.4 Schedule and conduct Advisory Boards for: > Agriculture > Business > Health Science > Family & Consumer Science > Automotive - NATEF > Construction Trades > Electronics/TV Production > Career Academies</p> <p>2.1 The CTE director will: > support Goal 3 with strategies to meet Sunshine State Standards > support Goal VI of Clay District School Board to increase CTE/Tech Prep programs > serve as District Coordinator for Tech Prep > serve as District Coordinator for Northeast Florida Builders Association Pre-Apprenticeship program > serve as District Coordinator for Habitat for Humanity and construction of 4 houses > serve as District Coordinator for the Clay County Agricultural Fair</p> | <p>M</p> | <p>M=Met; P=Partially Met;; N=Not Met; I=In Progress; A=Abandoned</p> |

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| <p>2. (Continued)</p> <p>3. To increase funding opportunities for Career and Technical Education.</p> <p>4. To increase Adult and Community Educational opportunities to the citizens of Clay County</p> | <p>Col. 1</p> <p>Col. 2</p> <p>2.1 (Continued) >serve as the Superintendent's liaison to the Clay County Chamber of Commerce Business Education Partnership Committee >serve as the Superintendent's liaison on the First Coast Workforce Board</p> <p>3.1 The CTE director will write grants for Carl D. Perkins and Tech Prep.</p> <p>3.2 The CTE director will seek grant RFPs from: >Florida DOE >First Coast WorkSOURCE >Workforce Investment >Clay County Educational Foundation >Private businesses</p> <p>3.3 The CTE director will manage the requirements and financial responsibilities for grant awards.</p> <p>4.1 The CTE director will supervise the operation of the ACE program and the ACE director. 4.2 Work closely with the ACE supervisor to expand GED program locations throughout the district. 4.3 Ensure ACE supervisor attends appropriate GED state and regional workshops.</p> | <p>Col. 3</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> |

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| <p>Col. 1</p> <p>1. The Director of CTE will provide inservice activities for administrators, instructional, and support staff.</p> <p>2. The Director of CTE will support the St. Johns River Tech Prep Consortium.</p> | <p>Col. 2</p> <p>(Actions to be taken to make improvement Who, What, When, Where, How)</p> <p>1.1 Conduct local school/district workshops on legal issues, curriculum, and program changes. 1.2 Provide specialized training in reading and math strategies through the Volusia FCAT-Connections projects. 1.3 Inservice all secondary CTE teachers and counselors on OCPs, MOCPS, and Modified Curriculum strategies for Special Diploma students. 1.4 Provide "hands-on" training by vendors for new equipment, hardware, and software.</p> <p>2.1 CTE teachers, secondary principals, and Secondary Counselors will participate in the 13th Annual Tech Prep Summer Institute, July 10-12, 2006, at Middleburg High School. 2.2 Career Academy academic teachers will participate in the 13th Annual Tech Prep Summer Institute, July 10-12, 2006 at MHS. 2.3 CTE director will write the 2006-2007 Clay District Tech Prep Plan, submit to Jay Steele, Consortium Tech Prep Director. 2.4 CTE director will assume financial responsibility for district Tech Prep Plan, purchase orders and equipment. 2.5 CTE director will attend the National Tech Prep Conf in Dallas, Texas, in November, 2006.</p> | <p>Col. 3</p> <p>M=Met; P=Partially Met;; N=Not Met; I=In Progress; A=Abandoned Comments</p> <p>M M M M M M M M M N</p> <p>Sent Career Specialists</p> |

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|--|---|--|--|
| <p>2. (Continued)</p> <p>3. The Director of CTE will support the Carl D. Perkins federal legislation.</p> <p>4. The CTE department will support professional conferences and workshops held outside Clay County.</p> | <p>Col. 1</p> <p>2.6 Fund 3 career specialists to National Conference in Dallas, Texas.</p> <p>3.1 CTE director will write the Perkins grant and maintain financial accountability for these funds.</p> <p>3.2 CTE director will provide professional development opportunities for teachers and staff to meet Performance Measures established by FLDOE.</p> <p>3.3 Perkins funds will support CTE teachers and staff to attend 40th Annual FACTE State Conference July 11-14, 2006, in Kissimmee.</p> <p>4.1 Inservice funds will fund professional conferences: >ACE supervisor to Florida ACE Conference >CTE director and ACE supervisor to the Region 2 DOE Conference for Consolidated Funding Guide: Adult Ed, WEDIS reporting, Tech Prep and Carl D. Perkins grants 4.2 FTE dollars will fund two teachers from each CTE program area to their respective state conferences: >Agriculture >Business Tech >Health Science</p> | <p>Col. 2</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>F</p> | <p>M=Met; P=Partially Met;; N=Not Met; I=In Progress; A=Abandoned Comments</p> <p>Some conferences will be June 07</p> |

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Dept/Division: 9002-Career and Technical Education (6400)

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement Who, What, When, Where, How) | RESULTS | Col. 3 |
|--|--|---|--------|
| 4. (Continued) | 4.2 (Continued) >Family & Consumer Science >Tech Ed >Industrial Ed >Public Service | M=Met; P=Partially Met;; N=Not Met; I=In Progress; A=Abandoned Comments | |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District 10
Year: 2006-2007

Dept/Division: 9002-Career and Technical Education (7405)

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement Who, What, When, Where, How) | RESULTS M=Met; P=Partially Met;; N=Not Met; I=In Progress; A=Abandoned Comments |
|--|--|--|
| <p>1. The carpentry students will construct 16'x24' utility buildings.</p> | <p>Col. 1</p> <p>1.1 Obtain funds from Support Services Division for 6 storage buildings. 1.2 The Director of CTE will solicit bids from local vendors for 6 buildings by July 31, 2006. 1.3 Storage buildings will be built by the students at: BLC-1 OPH-1 CHS-0 NEFBA-1 MHS-1 KHHS-2</p> <p>2.1 Encourage all Construction Trades students 16 years or older to register as a Pre-Apprentice with Northeast Florida Builders Association. 2.2 Continue the Partnership with Habitat for Humanity. 2.3 Clay County Habitat for Humanity will purchase building materials for students to construct one house at each site: CHS, MHS, OPH. 2.4 Clay County Habitat will provide funds to transport the completed house to their property.</p> | <p>Col. 2</p> <p>Col. 3</p> <p>M M M M M M M</p> |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District 10
Year: 2006-2007

Dept/Division: 9002-Career and Technical Education (7800)

| PRIORITY OBJECTIVES (Improvements to be made) | Col. 1 | ACTION PLAN (Actions to be taken to make improvement Who, What, When, Where, How) | Col. 2 | RESULTS M=Met; P=Partially Met;; N=Not Met; I=In Progress; A=Abandoned Comments |
|---|--------|---|--------|---|
| 1. The CTE department will enhance "real-world" learning opportunities with meaningful field trips. | Col. 1 | 1.1 CTE funds will pay transportation costs. Examples: >seniors to First Coast Technical Institute >Career academies to the various professional businesses and industries to support curriculum SPSs and SSSs >Haskell Company annual Construction Trades banquet >Construction Trades, Interior Design, and Landscape Design students to PALENCIA in St. Johns County for Builders Youth Day | Col. 2 | M |
| 2. The CTE department will support the Career & Technical Service Organizations. | Col. 1 | 2.1 Provide funds to each of the CTSOs for district, state, and national competitions. 2.2 CTE department will provide Clay County school buses to district competitions. 2.3 CTE department will provide Charter buses to state competitions. 2.4 CTE department will support airfare to national competitions per funding availability. Clay County CTSOs: FFA-Agriculture FBLA-Business CECF-DCT HOSA-Health Science FCCLA-Family & Consumer Science TSA-Technology Education SkillsUSA-Industrial | Col. 2 | M M M# I State competitions will continue into June 07. National competitions are May and June |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

Dept/Division: 9002-Career and Technical Education (5100)

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement Who, What, When, Where, How) | RESULTS M=Met; P=Partially Met;; N=Not Met; I=In Progress; A=Abandoned Comments |
|---|--|--|
| <p>Col. 1</p> <p>1. The CTE director will assume supervisory responsibility for the Grants Development Specialist (GDS).</p> <p>2. The Grants Development Specialist will offer Grant Proposal Writing workshops for teachers.</p> <p>3. The GDS will increase visibility of the Clay County Education Foundation.</p> <p>4. The GDS will guide the Education Foundation in funding projects that will increase academic performance of students in reading, math, and science.</p> <p>5. The GDS will increase public contributions to the Foundation.</p> <p>6. The GDS will stay abreast of activities and monies that would benefit the School District of Clay County.</p> | <p>Col. 2</p> <p>1.1 Grants Development Specialist will report to CTE director. 1.2 The CTE director will oversee the Grants Development office purchasing and budget. 1.3 The Grants Development Specialist will be responsible for the following priority objectives and Action Plan.</p> <p>2.1 The GDS will schedule workshops throughout the year and upon request from the schools.</p> <p>3.1 The GDS will continue PR coverage of activities and events of the Clay County Education Foundation and produce a new brochure.</p> <p>4.1 The GDS will continue to coordinate the Black Stallion Literacy Project for the fourth grade students in the district and to find funds for the Foundation grant program.</p> <p>5.1 The GDS will seek additional funding from corporate, community, and endowments in order to pursue matching grants and scholarships.</p> <p>6.1 The GDS will attend the Florida Grant Developers Network meetings and the Consortium of Florida Education Foundations conferences</p> | <p>Col. 3</p> <p>M M M M M M M M</p> |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District 10
Year: 2006-2007

Dept/Division: 9002-Career and Technical Education (5100)

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement Who, What, When, Where, How) | RESULTS M=Met; P=Partially Met;; N=Not Met; I=In Progress; A=Abandoned Comments |
|---|---|---|
| <p>6. (Continued)</p> <p>7. The Foundation will continue to provide assistance to the students, staff, and community.</p> | <p>Col. 1</p> <p>6.1 (Continued) when possible.</p> <p>7.1 The Foundation will sponsor the sale of Entertainment books as their primary fund raiser for the year.</p> | <p>Col. 2</p> <p>M</p> <p>Col. 3</p> |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: Elementary Education/9006

Year: 2006-2007

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS |
|---|--|---|
| | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | Comments |
| <p>1. To increase achievement by continuing to prioritize academics for the implementation of the Sunshine State Standards in K-6</p> | <p>1.1 Provide leadership for collaboration with the Secondary Director, Supervisor of Reading/ Language Arts, Supervisor of Title I, Curriculum Specialists, and local school personnel to facilitate articulation expectations across grade level.</p> <p>1.2 Promote the continued requirement of the Sunshine State Standards as the structure for curriculum, instruction, and assessment.</p> <p>1.3 Work in conjunction with the Supervisor of School Improvement/Professional Development and Assessment to continue to a) provide inservice opportunities for teachers designed to enhance curriculum delivery, b) impact student achievement, c) interpret test data, and d) administer the Dynamic Indicators of Basic Early Learning Skills (DIBELS)/ Diagnostic Assessment of Reading (DAR)/ECHOS to K-6 students, as appropriate.</p> <p>1.4 Provide screening for incoming Kindergarten students.</p> | <p>M District Instructional Reading Team</p> <p>M Maps and curriculum documents posted on teacher sq. etc page</p> <p>M Coordinated with Curriculum Specialist</p> <p>M Administered state assessment</p> |
| <p>2. To identify and prioritize opportunities that increase instructional effectiveness and student achievement.</p> | <p>2.1 Support the efforts of the Supervisor of Title I to provide services to elementary students at risk in school-wide schools.</p> <p>2.2 Support the two Curriculum Specialists funded with Title I dollars to strengthen Title I schools that did not make Adequate Yearly Progress.</p> <p>2.3 Work in conjunction with the district K-12 Reading/Language Arts Supervisor to provide the training opportunities required for the Reading Endorsement.</p> <p>2.4 Provide program support for continued Southern Association of Colleges & Schools K-6 accreditation in our schools.</p> | <p>M Joined District Support/Monitoring Committee met w/ schools on reg. basis to develop & review action plan</p> <p>M</p> <p>M Researching District Wide Model -</p> |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: Elementary Education/9006

Year: 2006-2007

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS |
|--|--|---|
| | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | <p style="text-align: center;">Comments</p> |
| 2. (continued) | <p>2.5 Provide program support for English Speakers of Other Languages and the ESOL Center at Grove Park Elementary.</p> <p>2.6 Provide program support for Drop Out Prevention in the designated elementary schools.</p> <p>2.7 Work collaboratively with schools to continue programs funded by categorical or entitlement dollars. *SAI Class Size Reduction *K-8 Summer School *Drop Out Prevention *Summer Reading Camp *Summer VPK Program</p> <p>2.8 Work collaboratively with schools to ensure teachers are allocated in an efficient and effective manner.</p> <p>2.9 Work collaboratively with schools to support program innovations, expansion, and/or remediation.</p> <p>2.9-1 Work collaboratively with schools to support School Reform measures and intensified reading, math, and writing programs.</p> <p>2.9-2 Work collaboratively with Charles E. Bennett and Wilkinson Elementary schools to continue a non-funded Reading First program for Grades K-3.</p> <p>2.9-3 Work collaboratively with impacted schools and District Targeted Support Team to develop and implement corrective action plans.</p> <p>2.9-4 Provide models of best teaching practices and direct instruction in all content areas including music, art, physical education, and instructional technology.</p> | <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p><i>I identified 7 lowest performing elementary schools in math/reading/try math maps</i></p> <p><i>monitored class size - sig. to teachers both grade summer school</i></p> <p><i>summer reading camp transferred to reading specialist expanded VPK planning for fall implementation</i></p> |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District: Clay

Dept/Division: Elementary Education/9006

Year: 2006-2007

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS |
|--|--|--|
| | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | Comments |
| 3. To locate resources to provide for the identified priorities. | 3.1 Leverage existing resources within departments to service schools effectively. 3.2 Identify, encourage, and develop teachers with the potential to become effective administrators. 3.3 Provide financial curriculum and staff development support to new schools as they come on line. | M M M <i>Membership & Leadership Training - Scholastic (etc) PK, teachers</i> |
| 4. To increase opportunities for school personnel to express needs. | 4.1 Schedule regular visits to schools. 4.2 Continue to serve as a liaison at the district for building administrators. 4.3 Encourage, mentor, and assist new principals/assistant principals to become effective administrators. 4.4 Promptly and efficiently respond to the needs identified by Principals. | M M M M <i>NAEP PALS program Leadership Trg. Model</i> |
| 5. To articulate effectively, within the division and with other divisions, so decisions are collaborative and focused on students' needs. | 5.1 Relate policy revisions and implementation of innovative programs to other divisions. 5.2 Coordinate services and information provided through Episcopal Children's Services as needed. 5.3 Communicate and coordinate state mandates relative to Elementary Education PreK-Grade 6. | M M M <i>VAK Round Up Coalition Meetings</i> <i>Curr. Council Meetings</i> |
| 6. Provide district support for teacher training needed for specialized programs. | 6.1 Work collaboratively with the Supervisor of K-12 Reading/Language Arts to provide summer training for teachers who use the SRA direct instruction reading program/Bridges instruction. | M <i>Scheduled - Reading/LA K-12 established as individual cost center in 2006-07</i> |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: Elementary Education/9006

Year: 2006-2007

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS |
|---|--|---|
| | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | Comments |
| 6. (continued) | 6.2 Work collaboratively with the Supervisor of K-12 Reading/Language Arts and the SRA Reading Consultant to provide regularly scheduled observation and mentoring visits to individual teachers/classrooms. | M District Instructional Reading Team visited All schools at least twice - compiled feedback. |
| 7. Provide district leadership and support to implement School Choice and Supplemental Educational Services (SES) for affected Title I schools. | 7.1 Communicate to parents in the affected schools, the School Choice Option to determine those who wish their children to attend an Option Choice school. | M Title I |
| | 7.2 Work with Transportation regarding bus routes for students. | M |
| | 7.3 Work with the supervisor of Title I to establish the guidelines and procedures necessary to implement the Supplemental Education Services (SES) program for the appropriate children. | M |
| 8. Communicate with parents regarding resources available within Clay County. | 8.1 Collaborate with the Public Relations office to provide a "Welcome to Clay County" publication for families moving to Clay County. | M Web based - General specific parent questions |
| | 8.2 Produce a "Parent Guide", updated annually, which informs parents of programs, special course offerings, district and local school information. | P Web based - In-field to be revised 6/07 |
| 9. Coordinate extra-curricular activities for K-6 students. | 9.1 Work with the identified Spelling Bee liaison to provide an annual Spelling Bee. | M (Add Vol Bend w - 100 5701 0310 000) |
| | 9.2 Work with the identified Elementary Track Meet liaison to provide an annual Track Meet. | M |
| | 9.3 Work with the identified Elementary Math Field Day liaison to provide an annual Math Field Day. | M |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 (Improvements to be Made) | ACTION PLAN Col. 2 (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | RESULTS Col. 3 M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | Comments |
|---|--|--|----------|
| 1. Provide supplementary reading instruction for students in grades K-6 to increase student achievement for disadvantaged students. | Support the district goal of a Balanced Reading Program by coordinating Title I resources at the district and school level. Encourage attendance at district sponsored professional development workshops. Encourage participation in state and national reading professional development opportunities. On-site training provided by the District Title I Curriculum Specialists to assist in improving reading instruction. | N N N N | |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 | Comments |
|---|---|---|----------|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | |
| 2. Improve instruction for students failing to make adequate yearly progress in reading. | Peer Mentoring in the area of reading provided by Title I Curriculum Specialists. Encourage teachers in Title I Schools to obtain the State of Florida Reading Endorsement. Approve major purchases that are research based. Monitoring of students on an Academic Improvement Plan. | M | |
| 3. Provide supplementary writing instruction for students in grades K-6 to increase student achievement for disadvantaged students. | Encourage attendance at district sponsored professional development workshops. | M | |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 |
|---|---|---|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| <p>4. Improve instruction for students failing to make adequate yearly progress in writing.</p> <p>5. Provide supplementary math instruction for students in grades K-6 to increase student achievement for disadvantaged students.</p> | <p>On-site training provided by the District Title I Curriculum Specialists to assist in improving writing instruction.</p> <p>Peer Mentoring in the area of writing provided by District Title I Curriculum Specialists.</p> <p>Approve major purchases that are research based</p> <p>Monitoring of students on an Academic Improvement Plan.</p> <p>Encourage attendance at district sponsored professional development workshops.</p> | <p>Comments</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 | |
|---|--|---|----------|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | |
| | | | Comments |
| 6. Improve instruction for students failing to make adequate yearly progress in math. | <p>Encourage participation in state and national math professional development opportunities.</p> <p>On-site training provided by the District Title I Curriculum Specialists to assist in improving math instruction.</p> <p>Peer Mentoring in the area of math provided by Title I Curriculum Specialists.</p> <p>Approved major purchases that are research based.</p> <p>Monitoring of students on an Academic Improvement Plan.</p> | <p>N</p> <p>N</p> <p>N</p> <p>N</p> <p>N</p> | |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 |
|--|---|---|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| Comments | | |
| 7. Effectively integrate technology into the curriculum. | <p>Encourage participation at the Florida Technology Conference.</p> <p>Professional Development and peer mentoring provided by District Title I Curriculum Specialists</p> <p>Approve major purchases that are research based.</p> | N |
| 8. Increase knowledge of record keeping procedures and audit requirements. | <p>Site visits by the Title I Supervisor and individualized training on record keeping and audit procedures.</p> <p>District -Based training in record keeping and audit procedures.</p> | N |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 |
|---|---|--|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| <p>9. Increase school-based parent involvement training.</p> <p>10. Increase community, parent, and school communication.</p> | <p>Provide resources for school-based parent training such as "School House to Your House Workshops and "Parent Chats"</p> <p>Provide school-based parent involvement training for school personnel.</p> <p>Continue a District Parent Advisory Council to review programs, receive training, and assist in carrying out goals affecting students and parents participating in Title I schools.</p> <p>Provide current parenting materials.</p> <p>Provide opportunities for parents to participate in regional parent workshops.</p> | <p>Comments</p> <p>M - Implemented through individual schools</p> <p>P - Parent Involvement Plans</p> <p>N - Many schools did not request this training,</p> <p>M</p> <p>M</p> |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 |
|--|---|---|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| <p>11. Increase usage of school based Title I Parent Resource Centers.</p> <p>12. Provide for parent involvement activities as required under Title I Federal Regulations.</p> | <p>Provide notification of parent seminars and conferences.</p> <p>Provide teacher information on effective Parent Resource Center activities.</p> <p>Track usage of Parent Resource Centers in each school.</p> <p>1% of the total project allocation will be designated for parent involvement as required by Federal Regulations. Individual Title I schools will budget for 95% of the 1% parent involvement funding requirement.</p> <p>Expenditure to take place during the 06/07 school year. by Title I eligible schools.</p> | <p>Comments</p> <p>M</p> <p>N</p> <p>M</p> <p>N</p> <p>M</p> <p>- no information distributed this year.</p> |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 |
|---|--|--|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| 13. Increase knowledge of the "No Child left Behind" legislation concerning Title I. | Provide equipment and maintenance for the "Take-Home Computer" program. Attend the National or Regional Title I Conferences Participants: District Title I Staff and Title I Administrators. | A N |
| 14. Improve and expand curriculum materials, equipment and professional development. needed to continue implementation of quality Title I schools | Expenditures to take place during the 06/07 school year by Title I eligible schools. | M |
| Comments | | Take-Home Computer program is no longer district supported. Conferences did not work into schedules |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 |
|--|---|---|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| 15. Increase manageability and communication procedures pertaining to Federal Title I regulations and program improvement items. | <p>Expenditures will be based upon individual school improvement plans designed to meet the curriculum, equipment, and professional needs of each school.</p> <p>Provide additional curriculum materials to supplement instruction for qualifying Title I students at Annunciation Catholic School.</p> <p>Provide travel for District Title I Staff and Title I Administrators in order to support Title I schools. Travel will include the Fall/Spring State Title I Technical Assistance Meetings, Fall/Spring Title I Area II Technical Assistance Meetings, and the National or Regional Title I Conference.</p> | <p>M</p> <p>M</p> <p>M</p> <p>Comments</p> |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 |
|--|--|---|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| <p>16. Provide quality supplementary reading and math instruction in 8 Title I eligible public schools and 2 private schools.</p> <p>17. Provide quality instructional support for the Title I program in Clay County.</p> | <p>Maintain maintenance on district equipment.</p> <p>Replace consumable supplies.</p> <p>Provide postage and printing for district-based communications.</p> <p>Expenditures to take place during the 06/07 school year by Title I eligible schools.</p> <p>Employ highly qualified teachers and aides to supplement instruction in Title I eligible schools.</p> <p>Expenditures to take place during the 06/07 school year.</p> | <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>Comments</p> |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 | Comments |
|--|---|---|----------|
| (Improvements to be Made) | (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | |
| 18. Increase the number of Highly Qualified Teachers employed in the Title I funded schools. | <p>Employ: Supervisor of Title I Title I Curriculum Specialists (2) Title I Administrative Assistant Technical Specialist</p> <p>A 5% set aside in funds will be used to help "out of field" teachers become certified in the area of their current teaching assignment and paraprofessionals meet requirements mandated by the "No Child Left Behind" legislation.</p> <p>Title I District Staff will work closely with Human resources to identify teachers not meeting the definition of Highly Qualified.</p> | <p>M</p> <p>M</p> <p>M</p> | |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

Year: 06/07

| PRIORITY OBJECTIVES Col. 1 (Improvements to be Made) | ACTION PLAN Col. 2 (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | RESULTS Col. 3 M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | Comments |
|--|--|--|----------|
| 19. Provide transportation to students in schools identified for Title I School Improvement. | A 10% set aside in funds will be used to pay for costs incurred to transport students under the "Choice" option mandated by the "No Child Left Behind" legislation. | M | |
| 20. Provide "supplemental educational services" for Title I Schools in the second year of School Improvement | A 10% set aside in funds will be used to pay for costs incurred to provide tutoring services mandated by the "No Child left Behind" legislation. Contract teachers at the school site to act as "On-site SES Facilitators" for the purpose on monitoring tutoring activities. | M | |

CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Department/Division: Instructional Division / Elementary Education / Title I

| PRIORITY OBJECTIVES Col. 1 (Improvements to be Made) | ACTION PLAN Col. 2 (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | RESULTS Col. 3 M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
|--|---|--|
| | | Comments |
| 21. Provide technical support for Title I schools in "Corrective Actions". | A district committee will plan and monitor "corrective action" being implemented at Charles E. Bennett Elementary, Wilkinson Elementary, and Grove Park Elementary. | M |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District : Clay

Dept/Division: Exceptional Student Education

Year: 2006-2007

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS M= Met; P= Partially Met; N= Not Met; I= In Progress; A= Abandoned | |
|---|--|--|--|
| | | Comments | |
| I. Continued..... | <p>D. ESE Pre-K Specialist will provide support for W.E.Cherry Pre-K ESE classes by:</p> <ol style="list-style-type: none"> 1. Assisting the new Autistic Pre-K/K class at WEC with the Behavioral specialist and MH/Autistic Specialist including: <ol style="list-style-type: none"> a. Assisting in identification and placement of students appropriate for the class. b. Assessing the effectiveness of the programs and future placement of students. c. Meeting with administration to discuss procedures and placement issues for children found eligible. <p>E. During the 2006-2007 school year, District Pre-K Specialist will monitor:</p> <ol style="list-style-type: none"> 1. Special placements at the EH/SED Pre-K class and VESC Pre-K/K class at ROE with the low incidence Specialist and EH Specialist including: <ol style="list-style-type: none"> a. Assisting identification and placement of students appropriate for the class. b. Assessing effectiveness of the programs and future placement of students. | <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> | |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District : Clay

Dept/Division: Exceptional Student Education

Year: 2006-2007

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|---|--|--|----------------------------------|
| | | Comments | |
| I. Continued..... | <p>F. During the 2006-2007 school year, the ESE Pre-K Specialist will facilitate meeting with/for Pre-K teachers to review ESE procedures curriculum and other relevant issues</p> <ol style="list-style-type: none"> 1. Provide examples of best practices and procedures for Pre-K personnel at W.E.Cherry Elementary. 2. Purchase developmental equipment and materials for classroom. 3. Pursue purchase of developmental appropriate playground equipment at Pre-K sites. 4. To be available to Administration and appropriate personnel as needed. <p>G. ESE Pre-K Specialist will provide information to formulate contract with Head Start Centers to start inclusion services within their natural environment.</p> <ol style="list-style-type: none"> 1. Work with ESE teacher who will write IEP's for Pre-K ESE students receiving services in their Head Start location. 2. Help provide consultation to Head-Start Teachers. | <p>M</p> <p>M</p> <p>N</p> <p>M</p> <p>M</p> <p>M</p> | <p>No requests for equipment</p> |

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|---|---|---|----------|--|---|--|----|--|---|--|----|--|---|--|---|--|---|--|----|--|---|--|
| I. Continued..... | H. During the 2006-2007 school year, the EH/SED Specialist will collaborate with school sites in developing teaching models, curricula and other strategies designed to enable and enhance the learning of emotionally handicapped and severely disturbed students. <ol style="list-style-type: none"> 1. Continue to provide model teaching exercises. 2. Continue to develop new and review published affective curricula. 3. Continue to conduct or participate in developing FBA/BIP's (Functional Behavior Assessment/Behavior Intervention Plan). 4. Collaborate with other district personnel in increasing academic instruction skills. 5. Collaborate with agencies whose services are recommended for Emotionally Handicapped students. 6. Assist on-site administrators and instructional personnel with compliance issues and complaints. 7. Respond to parents' concerns and difficulties concerning program issues. 8. Attend SEDNET meetings. I. During the 2006-2007 school year, the EH/SED Specialist provides consultation, observations and model teaching. <ol style="list-style-type: none"> 1. Continue to provide on-site services and review affective curriculum and provide in-service for Behavior Management and FBA/BIP. | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Comments</th> </tr> </thead> <tbody> <tr> <td style="width: 15%; text-align: center;">M</td> <td></td> </tr> <tr> <td style="text-align: center;">PM</td> <td></td> </tr> <tr> <td style="text-align: center;">M</td> <td></td> </tr> <tr> <td style="text-align: center;">PM</td> <td></td> </tr> <tr> <td style="text-align: center;">M</td> <td></td> </tr> <tr> <td style="text-align: center;">M</td> <td></td> </tr> <tr> <td style="text-align: center;">M</td> <td></td> </tr> <tr> <td style="text-align: center;">PM</td> <td></td> </tr> <tr> <td style="text-align: center;">M</td> <td></td> </tr> </tbody> </table> | Comments | | M | | PM | | M | | PM | | M | | M | | M | | PM | | M | |
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|---|--|---|---|--|---|--|---|--|---|--|---|--|---|---|---|--|---|--|
| I. Continued..... | K. By February 2007, additional strategies for serving gifted-SLD students will be disseminated. 1. ESE Curriculum Specialists will provide assistance to school personnel by observing students and identifying more appropriate alternatives, services, assessments and/or programs. 2. ESE District staff will provide assistance to school personnel to meet the needs of Gifted students who are twice exceptional (Gifted/SLD, etc.). 3. ESE District staff will assist school personnel in recognizing characteristics of culturally diverse gifted learners. 4. Additional updated materials, necessary to identify and serve a diverse student population in the Gifted Program, will be purchased. 5. During 2006-2007 school year, ESE District staff will assist in identifying appropriate specialized equipment and Assistive Technology for students who require such items. 6. During 2006-2007 school year, ESE District staff will assist in making specialized equipment and Assistive Technology available to students who require such items. 7. ESE District staff will provide assistance to schools in expanding and identifying high performing and under-represented students for participation in the BRIDGE Program. 8. Materials to support the development of critical and creative thinking, as well as curriculum resources, will be provided to Gifted teachers. | Comments | | | | | | | | | | | | | | | | |
| | | <table border="1"> <tr> <td align="center" data-bbox="1113 564 1186 693">M</td> <td data-bbox="1192 564 1544 693"></td> </tr> <tr> <td align="center" data-bbox="1113 701 1186 829">I</td> <td data-bbox="1192 701 1544 829"></td> </tr> <tr> <td align="center" data-bbox="1113 837 1186 966">M</td> <td data-bbox="1192 837 1544 966"></td> </tr> <tr> <td align="center" data-bbox="1113 974 1186 1102">M</td> <td data-bbox="1192 974 1544 1102"></td> </tr> <tr> <td align="center" data-bbox="1113 1110 1186 1239">M</td> <td data-bbox="1192 1110 1544 1239"></td> </tr> <tr> <td align="center" data-bbox="1113 1247 1186 1375">M</td> <td data-bbox="1192 1247 1544 1375"> Ten completed Assistive Technology referrals. </td> </tr> <tr> <td align="center" data-bbox="1113 1383 1186 1512">M</td> <td data-bbox="1192 1383 1544 1512"></td> </tr> <tr> <td align="center" data-bbox="1113 1520 1186 1648">M</td> <td data-bbox="1192 1520 1544 1648"></td> </tr> <tr> <td align="center" data-bbox="1113 1656 1186 1785">P</td> <td data-bbox="1192 1656 1544 1785"></td> </tr> </table> | M | | I | | M | | M | | M | | M | Ten completed Assistive Technology referrals. | M | | M | |
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| M | Ten completed Assistive Technology referrals. | | | | | | | | | | | | | | | | | |
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|---|--|--|---|--|---|--|---|---|---|--|---|--|---|--|
| Comments | | | | | | | | | | | | | | |
| I. Continued..... | L. 3. District ESE Staff with FDLRS, will support and in-service ESE personnel on implementing specialized techniques and programming; such as Project MOVE, Augmentative Communication, CBI, SIM Programs, Direct Instruction, Para-Program CHAMPS and Assistive Technology. The IDEA Discretionary Grant, FDLRS and SEDnet will support these needs. 4. District ESE Staff and a Curriculum Specialist will train new Support Facilitators and high school Strategic Intervention teachers in consultation and SIM strategies for high school implementation. 5. Provide special equipment to students not available at the school level, such as FM Systems, communication devices, switches, Braille printers and portable computers for VI and PI students. 6. Provide special equipment and training, computers, switches, communication devices and other resources for developing "engineered" classrooms and providing Assistive Technology to students in low incidence programs. 7. Purchase additional needed materials as necessary to meet specific student needs. 8. The District ESE Staff, with assistance from FDLRS personnel, will gather data on the performance of ESE students in Direct Instruction Reading Mastery and Corrective Reading Program. | <table border="0"> <tr> <td style="vertical-align: top; padding-right: 5px;">I</td> <td>*Via FDLRS – Concept Mastery Routine online course to be offered March-May 2007.</td> </tr> <tr> <td style="vertical-align: top; padding-right: 5px;">M</td> <td>*SITs provided professional development during summer of '06 and ongoing throughout the school year.</td> </tr> <tr> <td style="vertical-align: top; padding-right: 5px;">I</td> <td>*Regional Professional Dev. in Content Enhancement Routines geared to regular ed. teachers who have ESE students (four teachers are pursuing additional prof. dev. via Project Central at the Potential Prof. Developers Institute to be held three days in June.</td> </tr> <tr> <td style="vertical-align: top; padding-right: 5px;">M</td> <td>Two Assistive Technology workshops held in Clay designed by FDLRS (SOLO and NEO CART),</td> </tr> <tr> <td style="vertical-align: top; padding-right: 5px;">M</td> <td></td> </tr> <tr> <td style="vertical-align: top; padding-right: 5px;">P</td> <td></td> </tr> </table> | I | *Via FDLRS – Concept Mastery Routine online course to be offered March-May 2007. | M | *SITs provided professional development during summer of '06 and ongoing throughout the school year. | I | *Regional Professional Dev. in Content Enhancement Routines geared to regular ed. teachers who have ESE students (four teachers are pursuing additional prof. dev. via Project Central at the Potential Prof. Developers Institute to be held three days in June. | M | Two Assistive Technology workshops held in Clay designed by FDLRS (SOLO and NEO CART), | M | | P | |
| I | *Via FDLRS – Concept Mastery Routine online course to be offered March-May 2007. | | | | | | | | | | | | | |
| M | *SITs provided professional development during summer of '06 and ongoing throughout the school year. | | | | | | | | | | | | | |
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| M | Two Assistive Technology workshops held in Clay designed by FDLRS (SOLO and NEO CART), | | | | | | | | | | | | | |
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| | | Comments |
| I. Continued..... | <p>M. 6. By October of 2007, FM Systems will be purchased to replace older auditory equipment.</p> <p>7. During 2006-2007, all identified 9th grade HI students and any 9-12th grade transfer HI students, served in Clay County, will be screened for Usher's Syndrome.</p> <p>N. During the 2006-2007 school year, the Assistive Technology (AT) Team will provide on-site assistance/evaluations to students in need of Assistive Technology.</p> <p>1. On-site AT assistance/evaluations will be provided to referred students on an ongoing basis.</p> <p>2. During 2006-2007, AT equipment and materials, necessary for identified students to participate in school, will be provided.</p> <p>3. By May of 2007, follow-up AT assistance will have been provided.</p> <p>O. District Specialists collaborate in revising the IEP to meet the new State requirements, train teachers, counselors and personnel to computerize the State IEP and minimize the increased time demands and relate to revised District procedures.</p> <p>P. District Specialists will review the IEP and Service Plan, revise it to meet State requirements and expand services to Headstart and private schools.</p> | <p>I</p> <p>M</p> <p>M</p> <p>M</p> <p>I</p> <p>M</p> <p>I</p> |

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| I. Continued..... | <p>Q. During the 2006-2007 school year, the Speech/Language Specialist will provide support for implementation of ESE procedures in Speech/Language (S/L).</p> <ol style="list-style-type: none"> 1. Assist S/L Pathologists in obtaining bilingual S/L evaluations for ESOL students. 2. Identify alternate tests, therapy techniques and materials for unique S/L students. 3. Assist with referrals, staffings and reviews for complex ESE students. 4. Provide supervision of S/L Pathologists for CFY and provisional licensure. 5. By April of 2007, two meetings will have been held to assist S/L Pathologists with the implementation of ESE procedures unique to S/L. 6. Provide software and training to assist S/L Pathologists in computerizing their evaluation reports, i.e. update IEPSTAR goals and objectives. 7. During the 2006-2007 school year, Hearing Impaired students served in Duval County via our Multi-district Agreement will be monitored. <p>R. During the 2006-2007 school year, ESE District Personnel will promote inclusion activities through:</p> <ol style="list-style-type: none"> 1. Sponsoring inclusion in-service models with FDLRS, FIN and IDEA. Also, continuing to sponsor such training for EH, etc. through SEDnet. | <p>M</p> <p>M</p> <p>M</p> <p>I</p> <p>M</p> <p>P</p> <p>I</p> <p>M</p> <p>I</p> | <p>4/07 Goals & Objectives Updated in IEP Star</p> |

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| I. Continued..... | <p>T. Pilot Projection System/Laptop Combo IEP Program Development System at designated schools, integrated with ESE IEPSTAR Program and new State IEP.</p> <p>U. Provide access to preparation courses for teacher certification tests.</p> <p>V. Provide training on alternate assessment.</p> <p>W. During the 2006-2007 school year, the ESE Tech Specialist along with other district personnel will investigate the best uses of Academy of Reading Program. 1. Provide training for Academy of Reading 5.0. 2. Explore Academy of Math. 3. Assist with EHSC Course delivery.</p> <p>X. During the 2006-2007 school year, continued grade level screening sweeps to identify Gifted students will be conducted at targeted schools. 1. Materials will be purchased and training provided to school personnel to implement screening processes. 2. Data on the effectiveness of various screening methodologies will be compiled and evaluated. 3. Continuous monitoring will be continued.</p> <p>Y. During the 2006-2007 school year, District ESE Staff will provide support for gifted high school students and their teachers through consultation, seminars and collaboration. 1. Instructional materials to support advanced academics and training in this use will be provided.</p> | <p>I Patterson Elementary, Ridgeview High School and other will continue into 07/08.</p> <p>P Middle grade courses introduced.</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>P</p> <p>M</p> <p>Trainings held: December 6 & 7, 2006 December 14, 2006</p> |

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| II. Focus on student learning by collectively assessing and evaluating student/instructional needs and provide significant leadership and support to meet those needs. | A. During the 2006-2007 school year, Curriculum Specialists will assist schools in placement options for medically complex students, for program matching and complex legal/procedural concerns. | M | Five year audit was completed. |
| | B. ESE District Staff will continue to provide assistance to school personnel implementing the FEFP funding model and federal requirements. 1. In-service and other training will be provided during the year to review and update ESE procedures including the IEP and EP. | M | |
| | C. The District will continue identifying ESE and Gifted parent needs and develop parent groups, parent training brochures, support and information sources with assistance from FDLRS, including a parent newsletter with IDEA Parent Liaison and parent and increasing behavioral training. | M | |
| | D. Provide supplies, fee and transportation support for activities such as Gifted: Journey of the Mind, Special Scouting, ESE Sports/Field Days, Very Special Arts, CBI and job coaching that enrich student's learning and involvement with the community. Provide funds to augment CBI programming at the schools. | M | |

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|---|---|--|--|
| | | Comments | |
| III. Continued..... | D. <ol style="list-style-type: none"> 2. Community Based Instruction (CBI) program guidelines will be distributed during August 2006. 3. Provide new software "My Own Bookshelf" training to teachers of low incidence units to enhance teaching skills development and provide portfolio documentation. 4. District staff will continue to research and pilot alternate assessments. Currently selected alternative assessments will be implemented and results tracked to determine appropriateness of assessments. 5. Provide new software "Test-Me, Score-Me" as well as training to teachers of low incidence units that will provide additional knowledge and skills for scoring alternate assessment data sheets and maintaining portfolio assessment data on students. 6. Data pertaining to students taking alternative assessments will be gathered and computer entry will be refined. 7. District staff will provide in-service on alternative assessment on the Task Analysis sheets that correlate to Special Diploma Curriculum and ESE Sunshine State Standards. | M M M M M P | |

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|---|--|--|----------|--|--|--|---|--|---|--|---|--|---|-----------------|---|--|---|--|---|--|
| III. Continued..... | E. During the 2006-2007 school year, the District ESE staff will continue to assist the school's implementation of new and appropriate program delivery options for ESE students and expansion of inclusion. 1. Provide support for schools housing low incidence programs. Emphasis on new units for support. 2. Provide additional materials needed for new and relocated units. 3. Provide additional SC VE units. a. Provide SC VE units not available by FEFP but needed to maintain a service continuum. b. Provide VE classes identified for special intensive reading instruction for students. 4. Explore and pilot classroom and school-wide Behavior Management Program. F. ESE District staff will continue to implement procedures to bill for services provided to Medicaid eligible students. 1. ESE District staff will develop and monitor forms and procedures for Medicaid billing. 2. ESE District staff will continue to work with Medicaid staff to ensure adherence to Medicaid rules and regulations. 3. District staff will coordinate and monitor paperwork necessary for billing. | <table border="1"> <thead> <tr> <th colspan="2" data-bbox="1116 554 1542 596">Comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="1116 596 1186 840"></td> <td data-bbox="1186 596 1542 840"></td> </tr> <tr> <td data-bbox="1116 840 1186 924">M</td> <td data-bbox="1186 840 1542 924"></td> </tr> <tr> <td data-bbox="1116 924 1186 1008">M</td> <td data-bbox="1186 924 1542 1008"></td> </tr> <tr> <td data-bbox="1116 1008 1186 1218">I</td> <td data-bbox="1186 1008 1542 1218"></td> </tr> <tr> <td data-bbox="1116 1218 1186 1344">P</td> <td data-bbox="1186 1218 1542 1344">CHAMPS Training</td> </tr> <tr> <td data-bbox="1116 1344 1186 1554">M</td> <td data-bbox="1186 1344 1542 1554"></td> </tr> <tr> <td data-bbox="1116 1554 1186 1764">I</td> <td data-bbox="1186 1554 1542 1764"></td> </tr> <tr> <td data-bbox="1116 1764 1186 1885">M</td> <td data-bbox="1186 1764 1542 1885"></td> </tr> </tbody> </table> | Comments | | | | M | | M | | I | | P | CHAMPS Training | M | | I | | M | |
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| | | Comments | |
| IV. Continued..... | C. To coordinate with School Improvement Plans: <ol style="list-style-type: none"> 1. Assist Inclusive Direct Instruction models and VE-SC class and Academy for Reading expansion such as support SAE review and testing for teachers. 2. Continue to assist high schools in their efforts supporting ESE FCAT remediation. 3. Provide needed support for new units at Oakleaf Plantation Elementary School in the areas of curriculum and technology. 4. Work with the vocational department to define needs and explore funding for expanding job coaches. 5. Provide IEP computers at elementary and secondary sites as needed. 6. Provide overheads and projectors to develop IEP's at meetings (pilot sites) as needed per new State IEP. 7. ESE District staff will work with the school psychologists to consider placements for low-incidence cases that address programmatic concerns, medical issues and reduce over-identification. Provide for behavioral support. 8. ESE District staff will work with all other district staff in the planning of Coppergate Elementary School to open in 2006-2007 and MH classes at Grove Park Elementary School. | <p>P</p> <p>A</p> <p>M</p> <p>N</p> <p>M</p> <p>I</p> <p>M</p> <p>M</p> | <p>Special summer school and additional class.</p> <p>Not needed.</p> <p>Equipment provided. Training on equipment – NEO-CART & Academy of Reading.</p> <p>ESE Secretary provided computer, printer and scanner.</p> |

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|--|---|--|-------------------------------------|
| | | Comments | |
| VII. During the 2006-2007 school year, the District ESE staff will continue to assist the schools in implementation of appropriate program delivery options for ESE students. | A. The District ESE staff and FDLRS personnel will continue to provide assistance/in-service with Co-Teaching and learning strategies and alternative certification for teachers and assistants. High school ESE teachers will be converted to "Inclusion Teachers" and students will gradually increase regular class placements with less support. | I | |
| VIII. During the 2006-2007 school year, ESE staff will assist schools in the implementation of ESE procedures. | A. Curriculum Specialists will assist schools in placement options and guidelines for medically complex students. | M | |
| | B. Meetings for low incidence teachers will be held during the year to review ESE procedures, curriculum, medical issues, assessment and other issues. | M | |
| | C. ESE District staff will continue to provide assistance to school personnel as they annually revise IEP requirements and respond to requests for assistance in reviewing discipline guidelines.. | M | Performed State audit. |
| IX. During 2006-2007 school Year Parent Initiatives will be expanded. | A. Print materials and brochures. Parent newsletters will be expanded and placed on the website in PDF format. | I | In progress, will be added to CLIP. |
| | B. The ESE Parent Survey will be reduced and computerized. | P | Reduced. |
| | C. The ESE Parent Liaison and Specialist will assist in increasing the ESE Parent Newsletter issues and web page. | I | Uploading May 2007. |
| | D. Parent training and libraries will be continued and expanded. | I | |

**CLAY COUNTY SCHOOL BOARD
COMPREHENSIVE IMPROVEMENT PLAN**

Department/Division: CO/INSTRUCTIONAL SUPPORT SERVICES

Year: 2006-2007

(SEE GENERAL INSTRUCTIONS)

1. Staff members involved in improvement planning:

| Names | Titles |
|----------------------|--|
| Alisa Jones | Supervisor of Instructional Support Services |
| Lennis DeBartolomeis | Administrative Secretary |
| Karen Wilkerson | Instructional Support Assistant |
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2. List of priority needs identified by Needs Assessments:

1. Continued support to improve computer systems and services for effective support of instructional programs.
2. Continue to improve departmental communications.

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: CO/ISS/General Office

Year: 2006-2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 | | | | | | | | | |
|---|---|-------------------|-----------|---|--------|---------|----------|----------|--------|-----------------|--|
| <p>1. To maintain efficient and effective support for Instructional programs within the Clay County School District.</p> <p>2. To visit schools semi-annually or as needed for technical assistance.</p> <p>3. Increase knowledge through participation in professional conferences and workshops</p> | <p>a. Maintain appropriate office materials to support clerical operations</p> <table border="0"> <tr> <td>Postage</td> <td>(0371)</td> <td>\$ 425.00</td> </tr> <tr> <td></td> <td>(510)</td> <td>1050.00</td> </tr> <tr> <td>Printing</td> <td>(0391)</td> <td>450.00</td> </tr> </table> | Postage | (0371) | \$ 425.00 | | (510) | 1050.00 | Printing | (0391) | 450.00 | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> |
| | Postage | (0371) | \$ 425.00 | | | | | | | | |
| | | (510) | 1050.00 | | | | | | | | |
| | Printing | (0391) | 450.00 | | | | | | | | |
| <p>b. Provide computer equipment, software and training necessary to support clerical operations</p> <table border="0"> <tr> <td>Printer</td> <td>(0644)</td> <td>\$ 345.98</td> </tr> <tr> <td>(2) Computers</td> <td>(0643)</td> <td>2047.85</td> </tr> <tr> <td>Training</td> <td>(0330)</td> <td>350.00</td> </tr> </table> | Printer | (0644) | \$ 345.98 | (2) Computers | (0643) | 2047.85 | Training | (0330) | 350.00 | <p>Comments</p> | |
| Printer | (0644) | \$ 345.98 | | | | | | | | | |
| (2) Computers | (0643) | 2047.85 | | | | | | | | | |
| Training | (0330) | 350.00 | | | | | | | | | |
| <p>a. Schedule regular visits to school sites</p> <table border="0"> <tr> <td></td> <td>(0330)</td> <td>\$700.00</td> </tr> </table> | | (0330) | \$700.00 | <p>M</p> <p>375 to 6300/0371/9001 550 to 6300/0510/9001</p> | | | | | | | |
| | (0330) | \$700.00 | | | | | | | | | |
| <p>a. FCITL Fall Conference</p> <p>b. Media Supervisors Fall Conference</p> <p>c. FAME Conference</p> <p>d. FADIMA Conference</p> <p>e. FETC Conference</p> <p>f. FASM Workshop</p> <p>g. Title II Project Director's Meeting</p> <p>h. Title V Project Director's Meeting</p> <p>i. Media Supervisor's Drive-In Conf.</p> <p>j. FCITL Spring Conference</p> <p>k. Quality Skills Workshops</p> | <p>M</p> <p>M</p> | | | | | | | | | | |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: CO/ISS/Instructional Materials

Year: 2006-2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 |
|--|---|--|
| <p>1. To continue to provide for the adoption, standardization and availability of instructional materials necessary to meet school and district objectives.</p> | <p>a. In May-July 2006, the Office of Instructional Support Services will inservice all district evaluation participants in accordance with state statutes.</p> <p>b. By June 1, 2006, the Office of Instructional Support Services, in conjunction with the appropriate departments and the Superintendent and School Board, will have recruited all necessary lay citizen participants, if required.</p> <p>c. The Office of Instructional Support Services will acquire all necessary samples for review committees by June 2006.</p> <p>d. The Office of Instructional Support Services will work in conjunction with the elementary, secondary, ESE and Applied Technology departments to ensure that evaluation and standardization procedures are in accordance with statute and policy.</p> | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> |
| | | <p>Comments</p> |
| | | <p><i>M</i></p> |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: CO/ISS/Instructional Materials

Year: 2006-2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 |
|---|--|---|
| <p>2. By April 2007, Clay County Schools will adopt standard instructional materials in:</p> <p>Foreign Languages 9-12 Spanish French Sign Language</p> <p>Health & Life Management 9-12 Business Education Business Keyboarding Business Systems Tech I & II Administrative Assistant Bus. Supervision & Management (entrepreneurship and business law) Digital Design Web Design Accounting Operations</p> <p>Industrial Education Automotive Service Tech Carpentry Drafting Electricity Electronic Tech</p> <p>Family & Consumer Science Life Choices Teen Challenges Child Development Parenting Skills Culinary Operations Early Childhood Education Interior Design</p> | <p>a. Board approved guidelines will be implemented in a timely and efficient manner.</p> <p>b. Considerations may be given to extensions of adoptions due to budget constraints.</p> <p>c. Establish subject matter committees: Foreign Languages 9-12 Health & Life Management</p> <p>d. Establish Business Education pre-adoption presentations</p> <p>e. The Supervisor of Instructional Support Services will secure sample texts of proposed state adopted materials for all schools and committees in grades 7-12 for the purpose of district-wide standardization. (December 2006)</p> <p>f. By January 2007, the Supervisor of Instructional Support Services will compare all district committee recommendations with the DOE state committee reports.</p> | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p>Comments</p> <p>M</p> <p>M P</p> <p>M</p> |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: CO/ISS/Instructional Materials

Year: 2006-2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 |
|--|--|--|
| <p>3. To articulate with curriculum staff, and continue short and long range planning throughout the 2006-2007 school year.</p> <p>4. To develop a maintenance textbook allocation budget (Object 0520) on an equitable distribution formula.</p> <p>5. To continue to inservice district evaluation committees.</p> <p>6. To manage surplus materials in accordance with District policy and state statutes.</p> <p>7. To maintain utilization of the TERMS textbook ordering/inventory system.</p> | <p>a. By June 1, 2006, the Office of Instructional Support Services, in conjunction with the appropriate departments and the Superintendent and School Board, will have recruited all necessary lay citizen participants, if required.</p> <p>a. Calculate textbook allocations by evaluating growth and projected enrollment.</p> <p>a. Stay informed of state guidelines and attend DOE meetings as needed.</p> <p>a. Continue system presently designed to meet state statutes.</p> <p>a. Train new users by July 15 ,2006.</p> <p>b. Monitor usage and make modification if needed.</p> <p>c. Assist and monitor all inventory processes according to Florida Statutes and Board Policy.</p> | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> |
| | | <p>Comments</p> |
| | | <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> |

(Functions 5100 and 6350)

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: CO/ISS/Instructional Materials

Year: 2006-2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 |
|---|---|---|
| | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | Comments |
| 8. Facilitate the movement of textbooks required by the opening of Coppergate Elementary School. | a. Advise Instructional Materials Administrators on textbook movements. b. Provide summer personnel to pick up and deliver material. | I |
| 9. Continue textbook pick up from Florida School Book Depository by Instructional Support Services personnel. | a. Employ summer personnel as needed (7762). | M |
| 10. Procure newly adopted instructional materials and assist schools in acquiring adequate instructional materials. | a. Staff instructional support assistant as needed. | M |
| 11. Support instructional materials knowledge through active participation in state professional organizations. | a. Maintain membership in FADIMA b. Attend FADIMA Conferences (6400) | M |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division:
CO/ISS-9003/DMC-Basic

Year: 2006-2007

| PRIORITY Col. 1 | ACTION PLAN Col. 2 | RESULTS Col. 3 |
|--|---|--|
| (Improvements to be made) | Actions to be taken to make improvement: Who, What, When, Where, How) | |
| <p>1. Maintain and improve 24-hour access to automated on-line booking system for optimum utilization of the District Media Center collection.</p> <p>2. Improve quality of full MARC databases at school sites and the District Media Center.</p> | <p>a. Convert access to Destiny Media Manager.</p> <p>b. Contract services to correct errors in Destiny database: \$20/hr x 150 hours 3,000.00</p> <p>c. Employ summer employee in June 2007 for MARC additions to Destiny Database: \$14.68/hr. x 80 hours 1,174.40 (Obj. 0750) Retirement (.0739) 86.78 (Obj. 0210) Social Security (.0765) 89.94 (Obj. 0220) Workers' Comp (.01) 11.74 (Obj. 0240) TOTAL 1,362.86</p> <p>d. Provide training on Destiny Media Manager for media socialists, media technical assistants, teachers, and administrators.</p> <p>a. Encourage use of district-wide subscription to Alliance Plus Online and Alliance AV Online through training.</p> <p>b. Continue training media specialists/technical assistants on Destiny on-line database.</p> | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p>Comments</p> <p>m</p> <p>m</p> |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division:
CO/ISS-9003/DMC-Basic

Year: 2006-2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 |
|---|---|--|
| <p>3. Improve distance learning delivery system at the District Media Center.</p> | | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p>Comments</p> |
| | <p>a. Upgrade headend equipment for Channel 29 to a network managed video system and digital video server with built-in router Leightronix NEXUS.</p> | <p>M</p> |
| | <p>b. Contract satellite alignment services once yearly for DMC and FEC satellites at schools as needed.</p> | <p>800.00 M</p> |
| | <p>c. Work with Professional Development Office and Schultz Center to coordinate videoconferencing sessions.</p> | <p>M</p> |
| | <p>d. Establish webcast through Clearwire to extend distance learning broadcasts to: CHE, MRE, KHE, KHS</p> | <p>400.00 I</p> |
| | <p>e. Until transmission is in place, continue sending video footage to schools and Time Warner Cable Company</p> | <p>150.00 M</p> |
| | <p>f. Continue membership in Northeast Florida Distance Learning Consortium</p> <p>M</p> | |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District: Clay

Dept/Division:
CO/ISS-9003/DMC-Basic

Year: 2006-2007

| PRIORITY | Col. 1 | ACTION PLAN | Col. 2 | RESULTS | Col. 3 |
|----------|--|--|--------------------------------------|---------|---|
| | (Improvements to be made) | Actions to be taken to make improvement: Who, What, When, Where, How) | | | |
| | | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | | | | Comments |
| | 4. Maintain the School District of Clay County Bulletin Board service, monthly programming, and programming from Clay County Schools. | a. Upgrade components for NEXUS upgrade, and add and replace Bulletin Board equipment as needed. | 3,846.00 | | M |
| | | b. Employ 3 part-time assistants: 3 x \$7/hr x 8 hrs/day x 40 days/10 weeks (Obj. 0750) Medicare (.0145) TOTAL | 6,720.00 97.44 6,817.44 | | M |
| | | d. Maintain subscription to Satellite RV Weekly for DMC and RHS. | 60.00 | | M |
| | 5. Promote the effective use of school media centers and the implementation/continuation of flexible access scheduling to enhance the teaching of Information Literacy Skills as they support Sunshine State Standards and Grade Level Expectations. | a. Meet with administrators, media specialists teachers, school advisory committees, etc., as requested. | | | M |
| | | b. Work with staff development to coordinate APPLE Research Model training. | | | M |
| | | c. Facilitate a committee of media specialists in creation of activities that support Information Literacy Skills as they relate to Sunshine State Standards and Grade Level expectations. | 300.00 | | I |
| | | d. Purchase district-wide on-line subscription to TeachingBooks.com | 1,000.00 | | M |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division:
CO/ISS-9003/DMC-Basic

Year: 2006-2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 |
|--|---|--|
| <p>6. Provide current information to media specialists, administrators, and classroom teachers on current policies, technologies and materials affecting school media programs.</p> <p>7. Improve state achievement in reading through promotional activities.</p> | <p>a. Keep informed through professional conferences/liaisons and through communication with other media specialists around the state.</p> <p>b. Stay informed of trends in the library/media field and encourage media specialists to stay informed through the purchase, loan, and reading of professional periodicals. 600.00</p> <p>c. Disseminate information via newsletters, e-mails, and other means of communication to administrators, media specialists, and classroom teachers.</p> <p>d. Work with new media specialists. 600.00</p> <p>e. Maintain DMC website and keep media-related information and website links pertinent and up-to-date.</p> <p>f. Coordinate committees to work with Purchasing for annual AV and magazine bids.</p> <p>a. Designate media specialist to coordinate Battle of the Books (BOB)</p> <p>b. Oversee Battle of the Books (BOB), work with district coordinator, and maintain integrity of the competition.</p> <p>d. Provide promotional materials for BOB. 1,000.00</p> <p>e. Coordinate promotional activities such as Book Week and School Library Media Week.</p> | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p>Comments</p> |
| | | <p>m</p> <p>m</p> |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division:
CO/ISS-9003/DMC-Basic

Year: 2006-2007

| PRIORITY | Col. 1 | ACTION PLAN | Col. 2 | RESULTS | Col. 3 |
|----------|---|--|----------|---------|---|
| | (Improvements to be made) | Actions to be taken to make improvement: Who, What, When, Where, How) | | | |
| | | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | | | | Comments |
| | 8. Promote the use of student media through sponsorship of the District Media Festival. | a. Oversee Festival, work with Media Festival Coordinator, and maintain integrity of the competition. | | | M |
| | | b. Provide ribbons and certificates to local winners. | 300.00 | | M |
| | | c. Provide postage for mailing invitations/mailling winning entries to district competition. | 125.00 | | M |
| | | d. Provide overtime salary for District Media/Technology Secretary for extremely busy times when DMC duties cannot be completed during regular work hours: \$31.58/hr x 20 hours (Obj. 0750) 631.60 Social Security (.0765) 48.32 Retirement (.0739) 46.67 Workers' Comp (.01) 6.31 TOTAL 732.90 | | | I |
| | 9. Provide direct assistance through scheduled and requested visits to media centers throughout the district to enhance curricular programs, provide technical support, and carry out administrative management procedures. | a. Create monthly travel calendar: 12 mo./5,000 mi. @ \$0.445 | 2,225.00 | | M |
| | | b. Improve communications | 650.00 | | M |
| | | c. Employ 1 summer employee in June 2007: \$30.58/hr x 9.38 hr/day x 8 days (Obj. 0750) 2,294.72 Social Security (.0765) 175.54 Retirement (.0739) 169.57 Workers' Comp (.01) 22.94 TOTAL 2,662.77 | | | M |
| | | d. Assign assistants to help with school broadcast studio technical problems as requested. | | | M |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division:
CO/ISS-9003/DMC-Basic

Year: 2006-2007

| PRIORITY | Col. 1 | ACTION PLAN | Col. 2 | RESULTS | Col. 3 |
|---|---|---|--------|---|--------|
| (Improvements to be made) | | Actions to be taken to make improvement: Who, What, When, Where, How) | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | |
| | | | | Comments | |
| 10. Continue to provide materials redistribution at the District Media Center for sharing of information among schools, region, state and nation. | a. Maintain current maintenance agreement for copy machine. | 1,000.00 | M | | |
| | b. Maintain Northeast Florida Library Network (NEFLIN) agreement and OCLC, including installation of software for OCLC. | 1,300.00 | M | | |
| | c. Purchase copier and office supplies for distribution of materials. | 3,000.00 | M | | |
| | d. Purchase print services as needed. | 500.00 | M | | |
| 11. Provide network support for Follett Destiny Union Catalog and Apple iMAC's used in television production. | a. Purchase various cables, firewires, and adapters. | 360.00 | M | | |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: CO/ISS/Print Center

Year: 2006-2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 | | | | | | | | | | | | | | | | | | | | |
|--|---|--|-----------|--|-----------|------------------------------|----------|------------------------|----------|---|----------|-------------------------|----------|-------------------|--------|---|----------|--------------|------------------|---|------------------|---|
| <p>1. To maintain equipment in order to provide efficient, quality print services.</p> | <p>a. Purchase maintenance agreements for: (Obj. 0350)</p> <table border="0"> <tr> <td>GBC Digicoil/MP cc2700/pb2600</td> <td>5,877.00</td> </tr> <tr> <td>AB Dick: Master Imager, Stapler, 2-1250 & 1-8820 Offset, Paper Cutter, 3-Hole Punch</td> <td>10,589.00</td> </tr> <tr> <td>Safety Kleen Solvent Machine</td> <td>1,001.40</td> </tr> <tr> <td>UnisourcecvShrink Wrap</td> <td>1,200.00</td> </tr> <tr> <td>Xerox Booklet Makers: Docutech @ \$410/month</td> <td>4,920.00</td> </tr> <tr> <td>Docucolor @ \$458/month</td> <td>5,496.00</td> </tr> <tr> <td>Lathem Time Clock</td> <td>200.00</td> </tr> <tr> <td>GBC/Xerox Fusion Punch (\$443/month)</td> <td>5,316.00</td> </tr> <tr> <td>TOTAL</td> <td>34,599.40</td> </tr> <tr> <td>b. Xerox Rental Agrmnt (360) Docutech w/GBC Docucolor Nuvera 120 (2)</td> <td>75,369.00</td> </tr> </table> | GBC Digicoil/MP cc2700/pb2600 | 5,877.00 | AB Dick: Master Imager, Stapler, 2-1250 & 1-8820 Offset, Paper Cutter, 3-Hole Punch | 10,589.00 | Safety Kleen Solvent Machine | 1,001.40 | UnisourcecvShrink Wrap | 1,200.00 | Xerox Booklet Makers: Docutech @ \$410/month | 4,920.00 | Docucolor @ \$458/month | 5,496.00 | Lathem Time Clock | 200.00 | GBC/Xerox Fusion Punch (\$443/month) | 5,316.00 | TOTAL | 34,599.40 | b. Xerox Rental Agrmnt (360) Docutech w/GBC Docucolor Nuvera 120 (2) | 75,369.00 | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p>Comments</p> <p>m</p> |
| | | GBC Digicoil/MP cc2700/pb2600 | 5,877.00 | | | | | | | | | | | | | | | | | | | |
| | | AB Dick: Master Imager, Stapler, 2-1250 & 1-8820 Offset, Paper Cutter, 3-Hole Punch | 10,589.00 | | | | | | | | | | | | | | | | | | | |
| Safety Kleen Solvent Machine | 1,001.40 | | | | | | | | | | | | | | | | | | | | | |
| UnisourcecvShrink Wrap | 1,200.00 | | | | | | | | | | | | | | | | | | | | | |
| Xerox Booklet Makers: Docutech @ \$410/month | 4,920.00 | | | | | | | | | | | | | | | | | | | | | |
| Docucolor @ \$458/month | 5,496.00 | | | | | | | | | | | | | | | | | | | | | |
| Lathem Time Clock | 200.00 | | | | | | | | | | | | | | | | | | | | | |
| GBC/Xerox Fusion Punch (\$443/month) | 5,316.00 | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 34,599.40 | | | | | | | | | | | | | | | | | | | | | |
| b. Xerox Rental Agrmnt (360) Docutech w/GBC Docucolor Nuvera 120 (2) | 75,369.00 | | | | | | | | | | | | | | | | | | | | | |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: CO/ISS/Print Center

Year: 2006-2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------|----------|-------------|--|-------------------------|--------|-------------|--|---------------------|-------|-------------|--|--------------|-----------------|----------------------------|--|-----------|--------|-------------------------|-------|--------------------|-------|---------------------|------|--------------|---------------|--------------------------|--|-----------------|----------|-------------|--|-------------------------|--------|--------------------|--------|---------------------|-------|--------------|-----------------|---|
| <p>2. Maintain efficient services to support cost centers within the School District of Clay County.</p> | <p>a. Complete quarterly inventory procedures: Sept. 30; Dec. 31; Mar. 31 and June 30</p> <p>b. Distribute annual cost guide to all cost centers</p> <p>c. Employ 1 summer worker to allow 4-day work week: <table data-bbox="677 934 1120 1123"> <tr> <td>\$6.50 x 40 hrs x 10 wks</td> <td>2,600.00</td> </tr> <tr> <td>(Obj. 0750)</td> <td></td> </tr> <tr> <td>Social Security (.0769)</td> <td>201.96</td> </tr> <tr> <td>(Obj. 0220)</td> <td></td> </tr> <tr> <td>Workers' Comp (.01)</td> <td>26.40</td> </tr> <tr> <td>(Obj. 0240)</td> <td></td> </tr> <tr> <td>TOTAL</td> <td>2,828.36</td> </tr> </table> <p>d. Provide overtime services when demand requires: <table data-bbox="677 1207 1120 1365"> <tr> <td>\$20.50/hr average OT rate</td> <td></td> </tr> <tr> <td>x 40 hrs.</td> <td>820.00</td> </tr> <tr> <td>Social Security (.0765)</td> <td>62.73</td> </tr> <tr> <td>Retirement (.0739)</td> <td>60.60</td> </tr> <tr> <td>Workers' Comp (.01)</td> <td>8.20</td> </tr> <tr> <td>TOTAL</td> <td>951.53</td> </tr> </table> <p>e. Employ 1 summer worker for finishing work <table data-bbox="677 1428 1120 1606"> <tr> <td>\$8.71/hr x 9.38 hrs/day</td> <td></td> </tr> <tr> <td>x 44 days/11wks</td> <td>3,832.40</td> </tr> <tr> <td>(Obj. 0750)</td> <td></td> </tr> <tr> <td>Social Security (.0765)</td> <td>293.18</td> </tr> <tr> <td>Retirement (.0739)</td> <td>283.21</td> </tr> <tr> <td>Workers' Comp (.01)</td> <td>38.32</td> </tr> <tr> <td>TOTAL</td> <td>4,447.11</td> </tr> </table> </p> </p></p> | \$6.50 x 40 hrs x 10 wks | 2,600.00 | (Obj. 0750) | | Social Security (.0769) | 201.96 | (Obj. 0220) | | Workers' Comp (.01) | 26.40 | (Obj. 0240) | | TOTAL | 2,828.36 | \$20.50/hr average OT rate | | x 40 hrs. | 820.00 | Social Security (.0765) | 62.73 | Retirement (.0739) | 60.60 | Workers' Comp (.01) | 8.20 | TOTAL | 951.53 | \$8.71/hr x 9.38 hrs/day | | x 44 days/11wks | 3,832.40 | (Obj. 0750) | | Social Security (.0765) | 293.18 | Retirement (.0739) | 283.21 | Workers' Comp (.01) | 38.32 | TOTAL | 4,447.11 | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p>Comments</p> <p>M</p> <p>I</p> <p>M</p> <p>M</p> <p>M</p> |
| | | \$6.50 x 40 hrs x 10 wks | 2,600.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | (Obj. 0750) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Social Security (.0769) | 201.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (Obj. 0220) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Workers' Comp (.01) | 26.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (Obj. 0240) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 2,828.36 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \$20.50/hr average OT rate | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| x 40 hrs. | 820.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Social Security (.0765) | 62.73 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Retirement (.0739) | 60.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Workers' Comp (.01) | 8.20 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 951.53 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| \$8.71/hr x 9.38 hrs/day | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| x 44 days/11wks | 3,832.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| (Obj. 0750) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Social Security (.0765) | 293.18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Retirement (.0739) | 283.21 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Workers' Comp (.01) | 38.32 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | 4,447.11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: CO/ISS/Print Center

Year: 2006-2007

| PRIORITY | Col. 1 | ACTION PLAN | Col. 2 | RESULTS | Col. 3 |
|----------|---|---|--|--|----------|
| | (Improvements to be made) | Actions to be taken to make improvement: Who, What, When, Where, How) | | | |
| | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | |
| | | | | | Comments |
| | 3. Provide delivery services for Print Center and Instructional Materials. | a. Maintain weekly delivery schedule. | | m | |
| | | b. Employ 2 summer drivers to assist with textbook relocation, PC deliveries, IM adoption samples: 2 x \$8.71/hr x 9.38 hr/day x 44 days/11wks (Obj. 0750) Social Security (.0765) Retirement (.0739) Workers' Comp (.01) TOTAL | 7,189.60 550.00 531.30 71.88 8,342.78 | m | |
| | | c. Maintain truck: Insurance Maintenance Diesel Oil & Grease Repair Parts Tires/Tubes TOTAL | 540.00 400.00 6,000.00 75.00 600.00 200.00 7,815.00 | m | |
| | 4. Maintain stock and supply inventories to operate efficiently. | a. Purchase supplies as needed | 10,170.52 | m | |
| | 5. Provide uniforms, first aid supplies and training for staff | a. Maintain uniform contract: 7 employees x 52 wks x \$5 | 1,820.00 | m | |
| | | b. Blanket PO for first aid | 50.00 | | |
| | | c. Training | | | |
| | 6. Increase productivity and efficiency by replacing inefficient machines and/or adding new attachments | a. As needed | 1,200.00 | m | |
| | 7. Provide reliable instructional materials deliveries | a. Hire Print Center Textbook Courier | | Project 1057 | m |
| | | 160 | 21,242.00 | | |
| | | 210 | 1,569.78 | | |
| | | 220 | 1,625.00 | | |
| | | 230 | 3,148.80 | | |
| | | 240 | 212.42 | | |
| | | | 27,798.00 | | |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: 9003

Year: 2006-2007

CO/ISS/District Technology

| PRIORITY | Col. 1 | ACTION PLAN | Col. 2 | RESULTS | Col. 3 |
|--|--|--|----------|---------|--------|
| (Improvements to be made) | Actions to be taken to make improvement: Who, What, When, Where, How) | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | Comments | | |
| 1. Support Riverdeep Learning Village Portal to provide teachers, students, and parents access to resources. | a. Integration services and support | 70,000.00 | M | | |
| 2. Provide replacement televisions/converters. (3-MRE, 5 per secondary school) | a. Purchase televisions | 24,115.00 | M | | |
| 3. Provide replacement equipment for TV studios. | a. Purchase equipment | 37,612.00 | M | | |
| 4. Provide \$3.50 per FTE for technology at school sites. | a. Roll-out \$3.50/FTE at each school site | 115,862.50 | M | | |
| 5. Provide maintenance for existing software. | a. Compass | 16,400.00 | M | | |
| | b. Sleek | 3,500.00 | | | |
| | c. Plato | 40,700.00 | | | |
| | c. BlackBoard | 8,900.00 | | | |
| | e. EZ Ref | 1,500.00 | | | |
| | f. ACE New Century | 59,884.00 | | | |
| | g. SDMS | 32,000.00 | | | |
| | h. Destiny | 30,500.00 | | | |
| | i. Dish Network | 3,300.00 | | | |
| | j. FCAT/IEP/AIP Star | 10,000.00 | | | |
| | k. Distance Learning T-1 (Schultz Center) | 13,000.00 | | | |
| | l. AR Maintenance | 59,542.00 | | | |
| | m. Reading Counts Maintenance | 4,300.00 | | | |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: 9003
CO/ISS/District Technology

Year: 2006-2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 |
|---|---|--|
| | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned Comments |
| 6. Support District Technology Integration Office. | | 21,000.00 M |
| 7. Continue support for IS office operation. | | 30,000.00 M |
| 8. Update computers and printers in library media centers. | a. Purchase computers | 59,513.00 M |
| 9. Provide technology training district-wide. | a. Coordinate trainings | M |
| 10. Seek funding for universal access stations and laptops. | | I |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: 9003

Year: 2006-2007

CO/INSTRUCTIONAL SUPPORT SERVICES

| PRIORITY | Col. 1 | ACTION PLAN | Col. 2 | RESULTS | Col. 3 |
|--|--------|--|--------|--|--------|
| (Improvements to be made) | | Actions to be taken to make improvement: Who, What, When, Where, How) | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | |
| | | | | Comments | |
| 1. Offer training sessions to improve literacy and technology skills for administrators, classroom teachers, and staff members based on 2006-2007 Staff Development Survey and State Technology Inventory results. | | a. Schedule and contract trainings and publish availability via the Staff Development Management System (my-points.org) Electronic gradebook training Jostens, Plato Blackboard Follett SmartBoard FCAT/AIP/IEP Star Adobe Acrobat Microsoft Office, FrontPage APPLE Research Model Videography techniques School media services Final Cut Pro Kidspiration/Inspiration Dreamweaver Copyright IT/Network Specialist-Advisor Training Administrator Technology Training Online Resources Integrating the Internet XP Sunlink | | M | |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: Reading/LA

Year: 2006/2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 |
|---|--|--|
| | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned <hr/> Comments |

| | | |
|---|---|--|
| 1. To assist teachers in gaining the Reading Endorsement. | 1.1 Provide face-to-face and online courses for competencies 1, 2 and three. 1.2 Provide face-to-face courses for competencies 4/5 and six. 1.3 Provide information to school administrators concerning the status of teachers needing the endorsement. 1.4 Maintain emphasis on quality courses, thereby re-evaluating content and delivery methods on a regular basis. 1.5 Provide updated information on course offerings. 1.6 Maintain data base of reading teachers in the county and track their progress towards the endorsement. | M M M M M M |
|---|---|--|

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: Reading/LA

Year: 2006/2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 |
|---|--|--|
| | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | Comments |

| | | | |
|--|---|---|--|
| <p>2. To assist schools in monitoring the progress of student achievement.</p> | <p>2.1 Assist elementary and junior high schools with collecting and submitting data for the PMRN.</p> <p>2.2 Provide school and district progress monitoring data to school and district administrators.</p> <p>2.3 Provide professional development relating to progress monitoring (i.e. DIBELS, Oral Reading Fluency, etc.)</p> <p>2.4 Provide professional development relating to diagnosis of student needs (i.e. DAR, SRA placement tests, etc.)</p> <p>2.5 Devise a plan for monitoring student achievement at the high school level.</p> <p>2.6 Disseminate DIBELS and Clay Writes! Testing materials and provide guidelines for test administration.</p> | <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> | |
|--|---|---|--|

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: Reading/LA

Year: 2006/2007

| PRIORITY Col. 1 (Improvements to be made) | ACTION PLAN Col. 2 Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS Col. 3 |
|---|--|--|
| | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | Comments |

| | | | |
|--|--|---|--|
| <p>3. To monitor the implementation of the K-12 Comprehensive Research-Based Reading Plan.</p> | <p>3.1 Collect and review monthly minutes from individual school Reading Leadership Team meetings.</p> <p>3.2 Meet one-on-one with principals each semester to discuss implementation of the K-12 Comprehensive Research-Based Reading Plan and offer assistance.</p> <p>3.3 Communicate with school and District administration on a regular basis regarding issues in reading (i.e. District curriculum meetings, Principal's meetings, etc.)</p> <p>3.4 Meet with reading coaches on a monthly basis in order to provide professional development and support.</p> <p>3.5 Present the 2007/2008 K-12 Comprehensive Research-Based Reading Plan to principals prior to the beginning of the school year.</p> <p>3.6 Review and purchase materials (i.e., class novels and high interest texts) for use in elementary and secondary classrooms.</p> | <p>M</p> <p>P</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> | |
|--|--|---|--|

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay

Dept/Division: Reading/LA

Year: 2006/2007

| PRIORITY (Improvements to be made) | Col. 1 | ACTION PLAN Actions to be taken to make improvement: Who, What, When, Where, How) | Col. 2 | RESULTS | Col. 3 |
|---------------------------------------|--------|--|--------|---|--------|
| | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | |
| | | | | Comments | |

| | | | |
|--|---|---|---|
| 4. To provide professional development for reading teachers throughout the county. | 4.1 Schedule a follow-up in-service for the <i>Bridges to Literature</i> program. | A | Full-scale training not needed, new teachers trained at the school level. |
| | 4.2 Schedule training in DIBELS, DAR and Oral Reading Fluency Assessments. | M | |
| | 4.3 Schedule training for teaching reading in the content area. | M | |
| | 4.4 Schedule training that focuses on vocabulary, comprehension and fluency. | M | |
| | 4.5 Bring in leaders in the area of reading for teacher professional development. | I | |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District: Clay
Year: 2006-2007

Dept/Division Secondary - District-Wide

| PRIORITY OBJECTIVES | Col. 1 | ACTION PLAN | Col. 2 | RESULTS | Col. 3 |
|---|--------|---|--------|----------|--------|
| 1. To increase student achievement by improving through curriculum mapping the alignment of instruction and assessment. | | 1.1 Provide leadership and opportunities for collaboration among other directors and supervisors within the Instructional Division and other departments. | | I | |
| | | 1.2 Monitor the effectiveness of math and science revisions in preparing the students for success on statewide assessments FCAT. | | M | |
| <small>M = Met. P = Partially Met. N = Not Met. I = In Progress. A = Abandoned</small> Comments | | | | | |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District: Clay
Year: 2006-2007

Dept/Division Secondary - District-Wide

| PRIORITY OBJECTIVES | Col. 1 | ACTION PLAN | Col. 2 | RESULTS | Col. 3 |
|--|--------|--|--------|---------|--------|
| | | | | | Col. 3 |
| <p>2. Increase opportunities for school personnel to express needs.</p> | | <p>2.1 Conduct both formal and informal needs assessments at the district and school level.</p> | | M | |
| | | <p>2.2 Continue regular visits to schools to observe classroom instruction.</p> | | M | |
| <p>3. Decisions within the Instructional Division and with local schools are collaborative and focused on student needs,</p> | | <p>3.1 Conduct curriculum council meetings with school administrators.</p> | | M | |
| | | <p>3.2 Monitor district-wide department meetings for each school subject area tested through FCAT.</p> | | M | |

M = Met. P = Partially Met. N = Not Met. I = In Progress. A = Abandoned.
Comments

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

District: Clay
Year: 2006-2007

Dept/Division Secondary - District-Wide

| PRIORITY OBJECTIVES | Col. 1 | ACTION PLAN | Col. 2 | RESULTS | |
|--|--------|-------------|---|---|--------|
| | | | | Col. 3 | Col. 3 |
| | | | | M = Met. P = Partially Met. N = Not Met. I = In Progress. | |
| | | | | Comments | |
| 4. Support opportunities, services and incentives to increase instructional effectiveness and student achievement. | | 4.1 | Provide program support for Dropout Prevention, including appropriate program expansion or revision. | M | |
| | | 4.2 | Provide program support for International Baccalaureate program. | M | |
| | | 4.3 | Provide program support for SACS accreditation. | M | |
| | | 4.4 | Provide program support for high school Advanced Placement program. | M | |
| | | 4.5 | Support school initiatives to develop and implement programs funded by categorical or entitlement dollars. | I | |
| | | 4.6 | Work collaboratively with schools to ensure teachers and facilities are allocated appropriately to support program expansion and innovations. | M | |

SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES

District: Clay
Year: 2006-2007

Dept/Division Secondary District-Wide

| PRIORITY OBJECTIVES | ACTION PLAN | RESULTS |
|---|--|---|
| | | Col. 2 |
| | | Col. 3 |
| | | M = Met, P = Partially Met, N = Not Met, I = In Progress, A = |
| | | Comments |
| 5. Locate and provide services for identified priorities. | 5.1 Utilize existing resources within the department. Assist schools with needs related to school improvement, and school reform in the areas of reading and math, retention criteria, district-wide writing assessment and expansion of Florida Virtual School. | I |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

Dept/Division School Improvement, Professional Development, and Assessment Year 2006-2007

| PRIORITY OBJECTIVES (Improvements to be Made) | ACTION PLAN (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | Results M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned Comments |
|--|--|--|
| <p>1. Assure that professional development effectively supports best teaching practices, authentic classroom assessment aligned with the FCAT and effective instructional strategies leading to successful attainment of the Sunshine State Standards.</p> | <p>1.1 Meet regularly with curriculum leaders at the district and school level to assist in aligning curriculum with assessment.</p> <p>1.2 Promote awareness and understanding of the need for professional development to narrow its focus and provide in-depth learning opportunities with extensive practice, application, coaching and feedback at the work site.</p> <p>1.3 Work collaboratively with district-level curriculum staff to ensure that priority is given to providing professional development activities which promote best teaching practices, effective classroom assessment, and</p> | <p>P</p> <p>M</p> <p>N</p> |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

Year 2006-2007

Dept/Division School Improvement, Professional Development, and Assessment

| PRIORITY OBJECTIVES (Improvements to be Made) | Col. 1 | ACTION PLAN Col. 2 (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | Results | Col. 3 |
|--|--------|---|---|-------------------------------------|
| 1. (Cont'd.) | | <p>knowledge and understanding of curriculum and assessment in relation to the FCAT and the Sunshine State Standards.</p> <p>1.4 Analyze each school improvement plan's identified training needs and assist each school in acquiring appropriate training.</p> <p>1.5 Train local inservice coordinators in the use of revised professional development procedures and forms as needed.</p> <p>1.6 Develop training for the Athletic Coaching Endorsement (Sports Specific and Care & Prevention of Athletic Injuries).</p> <p>1.7 Initiate a systemic Staff Development Plan for school based administrators.</p> | <p>M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned</p> <p>Comments</p> | <p>I</p> <p>I</p> <p>I</p> <p>N</p> |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

Dept/Division School Improvement, Professional Development, and Assessment Year 2006-2007

| PRIORITY OBJECTIVES Col. 1 (Improvements to be Made) | ACTION PLAN Col. 2 (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | Results Col. 3 M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned Comments |
|---|---|--|
| 2. (Cont'd.) 3. Provide leadership in promoting quality ESOL programs and assuring requirements are met. | 2.5 Work in conjunction with the Instructional Division in providing principals additional resources for school improvement (i.e., staff development, instructional materials, SAC training, etc.) 2.6 Maintain the participation of the SAC Steering Chair meetings. 3.1 Continue providing ESOL training at the 300 hr., 60 hr., and 18 hr. levels and develop a method for teachers previously trained in ESOL to discuss the strategies that have and/or have not worked well for them so they can refine their strategies and improve their effectiveness. 3.2 Provide opportunity for ESOL trainers to attend Sunshine State TESOL conference. | P I I N |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

Year 2006-2007

Dept/Division School Improvement, Professional Development, and Assessment

| PRIORITY OBJECTIVES (Improvements to be Made) | Col. 1 | ACTION PLAN (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | Col. 2 | Col. 3 |
|--|--------|---|------------------------------|---|
| | | | | M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned Comments |
| 3. (Cont'd.) | | 3.3 Work with schools to assure state mandates are being followed. 3.4 Prepare district office and ESOL centers for the 2006-2007 audit by providing information needed in order to be in compliance with DOE requirements. 3.5 Form a committee to revise LEP Plan for 2003-2004 to 2005-2006. | I A I I | |
| 4. To facilitate assessment activities so that school based staff have the information they need to coordinate testing and access meaningful data. | | 4.1 Coordinate training in the use of any new assessments selected for 2005-2006 implementation. 4.2 Coordinate training on any revised state assessment procedures/policies. | I | |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

Dept/Division School Improvement, Professional Development, and Assessment Year 2006-2007

| PRIORITY OBJECTIVES (Improvements to be Made) | Col. 1 | ACTION PLAN Col. 2 (Actions to be Taken to Make Improvement: Who, What, When, Where, How) | Results Col. 3 M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned Comments |
|--|--------|---|--|
| 5. To initiate steps for modifying our current staff development monitoring process. | | 5.1 Collect data from several surrounding counties as needed. 5.2 Begin developing a process which will decrease the amount of paperwork required by the local inservice coordinators. 5.3 Provide an annual update to instructional personnel of their certification status. 5.4 Develop network with other districts to enhance knowledge of innovative staff development. | I I I I |

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL IMPROVEMENT OBJECTIVES**

Year: 2006-2007

Dept/Division: Student Services/9004

District: Clay

| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS |
|--|--|--|
| <p>During 2006-2007 the Student Services Staff will continue to: develop their prevention/intervention programs, techniques, and services to work with students at-risk and their families; and provide support within the school system and among community agencies to assist all schools to achieve their goals for academic excellence and increase individual student achievement. Emphasis will be placed on the students' scoring in the lower quartile of the FCAT and the elements of NCLB.</p> <p>STATE GOAL I, III, V, VI</p> <p>Ongoing strategies during the school year: Instructional Division Goals & Objectives</p> | <p align="center">Col. 1</p> <p align="center">Col. 2</p> <p align="center">Col. 3</p> <p>By June 2007, in coordination with CCSO, provide Legal Issues workshop to include training for all Administrators and YRO's on Board Policy, new legislation, and law enforcement issues.</p> <p>By April 2007, review and revise re-entry procedures for Clay County students returning from expulsion or residential placement.</p> <p>Provide school health related in-service training for school staff, including after-school program providers.</p> <p>School Psychologists will:</p> <ol style="list-style-type: none"> 1) assist in the maintaining and implementation of ADHD strategies and interventions; 2) assist schools with the Response to Intervention 06-07 Intervention Team concept and increase participation in intervention meetings and continue district and school-wide trainings 3) fully utilize new instruments now available (WISC IV, S-B V, ABAS II, WIAT II, RADS II, etc.) testing instruments as they become available; 4) continue to seek opportunities to give input into elementary curriculum; 5) continue to improve Response to Interventions Model handbook; 6) continue to participate in trainings regarding DIBELS or any other curriculum based assessments; 7) continue cross-training for special assignments; 8) continue to adjust work loads to balance turnaround times across the district; | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p align="center">Comments</p> <p align="center">Scheduling conflicts</p> <p align="center">N</p> <p align="center">I</p> <p align="center">M</p> <p align="center">M</p> <p align="center">M</p> <p align="center">M</p> <p align="center">M</p> <p align="center">M</p> <p align="center">M</p> <p align="center">M</p> <p align="center">M</p> |

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|--|--------|---|--------|--------|---|
| | | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | <p>9) continue to assist schools with identifying and preventing bullying behaviors;</p> <p>10) continue to interface with regular education and ESE departments;</p> <p>11) continue to increase skills in intervention strategies and behavior plans;</p> <p>12) obtain training on Foundations, a pilot program in 11 schools started in 2005-2006;</p> <p>13) incorporate new IDEA rules into Best Practices;</p> <p>14) one School Psychologist will participate in the monthly CC Kids Coordinating Council on a rotating basis if serving elementary schools;</p> <p>15) continue multiple regional, district and university collaboration;</p> <p>16) have School Psychologist attend regional and national conferences;</p> <p>17) continue intradepartmental collaboration for professional development;</p> <p>18) explore the opportunities to provide parent training at individual schools based on individual school interests/school improvement plan;</p> <p>19) participate in district technology trainings to increase skills in Excel.</p> | | | <p>P</p> <p>M</p> <p>M</p> <p>P</p> <p>I</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>Schedules and Rtl participation in elementary schools did not permit full participation. New ESE rules will be reviewed on 05/11/07.</p> |
| | | | | | Comments |

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|--|--|---|---|
| ACTION PLAN (Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS | | |
| | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | School Social Workers will: | | Comments |
| | <ol style="list-style-type: none"> 1) Work to pilot FCAT lower quartile intervention project in at least one Title I school not meeting adequate yearly progress. 2) Continue to implement the Homeless Education Grant (Project R.E.A.C.H.) in identifying students for academic tutoring and additional services pending grant renewal for 2006-2007 school year. 3) Complete the implementation of the Juvenile Justice Title V Grant (Clay CARES Partnership) to assist at-risk students in improving attendance and academic success. Grant expires 12/31/06. 4) Work to improve the Social History completion rate in order to facilitate the testing process by studying and adjusting the School Social Worker workload each month if needed. 5) Update the social and developmental history format in coordination with FASSW members throughout the state to increase uniformity and comprehensiveness to enhance the assessment process. 6) Participate in training to increase skills in intervention with at-risk students and their families. 7) Continue to participate in CIT and threat assessment training and district school based teams. 8) School Social Workers will participate in training for CPR and Safe Physical Management to increase their safety level when making home visits and working with high-risk students. | P M M M M M M | |

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|--|--|---|
| Col. 1 | Col. 2 | Col. 3 |
| | <p>By March, 2007: Student Services administrators will review Fed. Laws, case laws and Florida Statutes pertaining to Goal V for inclusion in Code of Conduct and Parent/Student Handbook, and provide appropriate in-service to district and school staff ASAP.</p> <p>S&DFS Coordinator will continue to assist secondary schools in providing student assistance program activities to promote safe and drug-free schools for all students and staff.</p> <p>S&DFS Coordinator will provide, as funds are available, up-to-date CORE Team training and age-appropriate materials and resources to school CORE Team leaders and Student Services staff to promote safe and drug-free school campuses.</p> <p>S&DFS Coordinator will provide opportunities for training of Health Educators and SAP counselors on proven effective drug prevention and violence prevention materials to promote a healthy lifestyle and a safe school environment.</p> | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned Comments</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> |

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|---|--------|---|----------------------------|--|--------|
| <p>School staff will be provided opportunities for training in appropriate curriculum and prevention/intervention activities to maintain safe schools which are free of alcohol, tobacco, other drugs, and violence.</p> <p>State Goal V</p> <p>Quality instructional support will be provided to ensure that targeted students improve academically, attend school regularly, are promoted and motivated to remain in school through graduation.</p> | | <p>The Student Services Department will comply with the School Safety & Mental Health legislation by utilizing CBHC staff in BLC and all secondary schools, and coordinate their work with Administration and Guidance. The Student Services Department will continue to promote effective alternatives to external suspension and expulsion.</p> <p>S&DFS Coordinator will provide training opportunities, as funds are made available, for administration, instructional and non-instructional staff to increase student achievement by decreasing student involvement with alcohol, tobacco, other drugs, and violence.</p> <p>S&DFS Coordinator will assist in providing inservice opportunities that support the foundation of Character Education and School Culture and Climate for grades PK-12.</p> <p>Student Services will support CBHC prevention staff and the Florida National Guard Drug Education Program to continue the work of expanding and redefining the student leadership and drug prevention program in all secondary schools.</p> | <p>M</p> <p>M</p> <p>M</p> | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p>Comments</p> | |

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| PRIORITY OBJECTIVES (Improvements to be made) | ACTION PLAN (Actions to be taken to make improvement: Who, What, When, Where, How) | RESULTS |
| | <p>S&DFS Coordinator will provide in-service programs to Core Team leaders to develop school action plans to improve: contact with parents of high-risk students; school safety for all students; prevention/intervention activities for all students in all grades.</p> <p>The Student Services Department staff will provide in-service training on school/student-at-risk areas such as: gangs; new trends in drugs; new areas in 504; updated ADD/ADHD instruction; test interpretations; violence and child abuse indicators and reporting; continue to assist in training in Community Emergency Response Teams (CERT); Crisis Management; and suicide prevention; Response to Intervention Model including intervention data collection.</p> <p>The Student Services Department will maintain and update the Emergency and Critical Incident Manual in conjunction with Support Services Department.</p> | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p style="text-align: center;">Comments</p> |
| | | <p style="text-align: center;">M</p> <p>CERT training is done every two years with the next training in 2008-2009.</p> |
| | | <p style="text-align: center;">M</p> |

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|--|---|---------|--|
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| | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned Comments |
| | Student Services will assist school counseling programs to implement school-based programs emphasizing the areas of social skills, academic achievement and career planning, school safety. | | M |
| | Student Services will develop a brochure on bullying. | | M |
| | The Student Services Director will continue to review and update the implementation of the Student Development Plan by June, 2007. The long-range goal is for expanded guidance services to provide PreK-12 scope and sequence for optimum academic, personal, and career development for each student. | | I |
| | The Student Services Supervisor will continue to provide in-service training, as funds are made available, for school staff to improve school climate with emphasis on harassment prevention, bullying, and cultural diversity education | | M |
| | The Student Services Director and Supervisor will continue to assist in expanding Clay's School-To-Work initiative through support of School-To-Work Leadership Council, grant development, and dissemination of information to parents and students. | | M |
| | | | The brochure was not updated this year, however, SDFS provided resources on bullying prevention and awareness through funds to the schools and sponsoring registrations to the Bullying Prevention Conference. |

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|--|--------|--|--------|---|
| | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | The Student Services Director will continue to work in conjunction with the Curriculum Department to facilitate enrollment of secondary students, both public school and home schooled, into Florida Virtual School, an internet high school providing DOE approved courses for credit. The affiliation and acceptance of the originally named Florida Online High School credits by Clay County was initiated in the 1999-2000 school year. | | M |
| | | Student Services staff will assist in providing intervention training to teachers and emphasize attendance/academic interventions to improve academic performance and graduation rate. | | M |
| | | Student Services staff will collaborate with teachers and families to resolve student learning difficulties and to identify barriers to academic success. | | M |

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|--|--|---|
| <p>Col. 1</p> <p>To improve attendance rate of students and to implement procedures to comply with state legislation related to school attendance.</p> <p>STATE GOALS I, II, III, IV, V, VII, VIII</p> | <p>Col. 2</p> <p>Social Workers will:</p> <ol style="list-style-type: none"> 1) work with the schools in training all faculty in the Attendance Team process and the early identification of students who are absent and who have excessive absences and need to be referred to the Attendance Team. They will also continue to work in cooperation with the Department of Juvenile Justice, the State Attorney's Office and other community agencies to include Truancy Arbitration Program (TAP), Truancy Petition, or CINS case staffing. 2) participate on the Juvenile Justice Council to assist with community-wide efforts to deal with school attendance issues, including grant opportunities such as Title V. 3) assist schools with development of multi-disciplinary attendance teams to identify and develop intervention plans for students with patterns of non-attendance. 4) continue to explore opportunities for small group programs for high risk students through a mini-grant application. 5) continue a small sub-committee to work with the State Attorney's Office and judges to improve and refine the court processes related to truancy. This includes continuing Truancy Court in 2006-2007 and TAP (Truancy Arbitration Program). 6) continue to explore resources from community businesses and grant sources to develop an attendance incentive program to provide positive rewards for students who improve school attendance (this project will not duplicate local school efforts). 7) develop and update as needed an Attendance Handbook which contains pertinent documents (such as Florida Statutes, School Board Policy and Procedures) related to school attendance and enforcement of attendance laws. The handbook will be available for dissemination to social workers, school and community partners. | <p>Col. 3</p> <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned Comments</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>I</p> |

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|--|---|--|
| Col. 1 | Col. 2 | Col. 3 |
| | <p>8) continue to participate in joint partnerships with local law enforcement, including truancy sweeps and consequences of truancy conferences;</p> <p>9) continue Community Outreach project to provide updated information on attendance/truancy for the newspapers, school newsletters, etc.;</p> <p>10) continue to provide in-service training to schools and community partners to increase awareness of Child Abuse and the importance of the implementation of attendance procedures and guidelines.</p> <p>11) continue to assist in the development of a tardy policy that is flexible for all schools to adopt.</p> <p>12) continue to make monthly assessments of School Social Worker case loads to make appropriate adjustments if needed.</p> <p>13) work with Information Services to develop a way to utilize TERMS to track interventions and capture outcome data on students with attendance problems.</p> <p>14) continue to stay current on head lice treatment research and explore funding options to obtain supplies for distribution and education.</p> <p>15) continue to have access to and utilize the student data base to obtain current information on students' attendance and grades.</p> <p>16) continue to have collaboration with school psychologists to share information and increase mutual understanding of the social workers role and school psychologist role.</p> | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p>Comments</p> <p>M</p> <p>P</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>P</p> |
| <p>To increase understanding and awareness of the role and importance of school social work services as it relates to school improvement plans and state goals.</p> <p>STATE GOALS I, II, III, IV, V</p> | | |

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|--|--|---|
| Col. 1 | Col. 2 | Col. 3 |
| | <p>Social Workers will:</p> <ol style="list-style-type: none"> 1) continue to pursue interagency initiatives for grant funding to increase social worker staff and additional services to students and families; pursue district funding to replace current grant funded positions. 2) revise "Best Practices" to reflect up-to-date accountability procedures and distribute to district and local staff. 3) update and expand School Social Worker Web Site through the school district's Public Relations Officer; 4) participate in opportunities for professional growth with a focus on improving/expanding services to "at-risk" students, including expanding involvement in state and national professional organizations, networking and exchanging information. 5) continue to upgrade the technology of the department to stay current in trends and technology utilized by others. 6) update the social work department release of confidential information form collaborating with ESE and FASSW as well as incorporate the new HIPPA laws. | <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned Comments</p> <p>M</p> <p>M</p> <p>I</p> <p>M</p> <p>M</p> <p>M</p> |

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| | 7) update "School Social Work Brochure" and disseminate to school staff, parents, and community agencies. | N |
| | 8) provide quarterly updates/reports to principals to keep them informed of the varied activities they are performing in the schools (also, document when and how this occurs). | M |
| | 9) develop and provide in-service training to schools and community agencies on the role and importance of school social work services and how they assist the schools with their school improvement plans. | M |
| | 10) utilize KIDS Council training and training provided through the Schultz Center; | M |
| | 11) continue to update the "Guide to Clay's Resources Manual". | I |
| | | Brochure is updated periodically, but not on an annual basis. |
| | | Manual is current but needs to be made more concise. |

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|--|--|--|
| <p align="center">Col. 1</p> <p>Coordinate with the ESE Department, schools, parents and community agencies to implement the services to students and document comprehensive individual service plans for ESE and 504 students.</p> <p>STATE GOALS I, III, V, VIII</p> <p>There will be a focus on maintaining Medicaid billing of services by school psychologists, social workers, and health nurses throughout the school year coordinated with the county-wide contact for Medicaid.</p> | <p align="center">Col. 2</p> <p>School Social Workers will:</p> <ol style="list-style-type: none"> 1) participate in cross-training with ESE Staffing Specialists annually as opportunities arise; 2) participate in cross-training in-service with CBHC staff on an annual basis as opportunities are provided; 3) continue to implement use of the Adaptive Behavior Assessment Scale (ABAS II and Vineland II) and its computer software, continue to increase knowledge and utilization of technology available; 4) be available, as much as possible, to attend SST and IEP meetings and provide input and document social work services; 5) study new software forms and reports to efficiently and accurately capture significant information needed for case documentation of service provision. | <p align="center">Col. 3</p> <p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> |
| | | <p align="center">Comments</p> <p>A Scheduling conflicts between the two departments were difficult to overcome.</p> <p>A Scheduling conflicts.</p> <p>M</p> <p>M</p> <p>M</p> |

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|--|--------|--|--|---|
| | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned Comments |
| Enhance the provisions of S&DFS and the Crisis Intervention Services. Work with students and staff to participate in training and expansion of prevention programs as needed in the event of a school related or community related crisis. | | Student Services will consider strategic school assignments of school social workers and school psychologists to better meet the needs of students and school staff. Student Services staff will chair the Crisis Intervention Team and respond to school's emergency needs in a timely manner. | Student Services will review literature and obtain contemporary resources for reference during crisis situations and for future revisions of the CIT Manual. | M |
| STATE GOALS I, IV, V | | Student Services will support established local and district level Risk / Threat Assessment Teams by providing training as needed. | | M |

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|---|--------|---|--------|---|
| | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | Student Services will continue to expand the use and training of defibrillators in schools and search for additional fund sources. | | M |
| | | Student Services will continue to assist and support collaboration efforts between agencies to expand community resources for ensuring a safe school environment. | | M |
| Improvement of discipline procedures, and expansion of Juvenile Justice related prevention and intervention programs and policies. | | Student Services staff will coordinate utilization of the Safe Schools funds and continue to participate on a monthly basis in the Clay County Juvenile Justice Council meetings and activities. During 2006-2007 continue cross training and provide coordination of services to incarcerated students in the Clay County Jail. (Includes ESE adults if under 22 years old.) | | M |
| STATE GOALS I, IV, V, VIII | | Student Services staff, including Student Hearing Officer, will continue to update a procedural handbook on discipline/student code of conduct and juvenile justice related areas to assist administrators and YRO's. | | M |
| Continue to collaborate with community agencies to provide an improved network of support services for students and their families. | | School Social Workers will coordinate and implement services to homeless students through "Project R.E.A.C.H." pending grant approval for 2006-2007. | | M |
| STATE GOALS I, III, V | | School Social Workers will continue to coordinate and implement services to high-risk students through the Title V Clay CARES Partnership Grant funded through DJJ. Services will continue to be provided as much as possible even after the grant expires on 12/31/06. | | M |
| | | School Social Workers will continue to collaborate with surrounding counties to establish a second year regional School Social Worker "Role-A-Like" one day training. | | M |

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|--|--------|---|--|--|---|
| | | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| | | <p>Student Services will continue to participate in the Clay KIDS Council monthly meetings and in the development of Clay Action Coalition to:</p> <ol style="list-style-type: none"> 1) Improve sharing of updated information and resources to better serve students and families. 2) Serve in advisory capacity for school related interagency funding streams, grant projects, or cooperative agreements, such as promoting safe and stable families. 3) During 06-07 school year, the Student Services Dept. & the Dept. of Health School Services will utilize Full Service Schools (School Linked Services), KIDS Council and School Health Advisory Committee to recommend improvements for student health services, including Healthy Kids Program and continued efforts to implement the BMI initiative. <p>The Student Services Supervisor and the County Health Nurse Supervisor will monitor the compliance of the following recommended activities:</p> <ol style="list-style-type: none"> 1) Continue to improve the coding of the Client Information System in order to obtain complete data on health services delivered by CCHD nurses and monitor that clinic activities are recorded and submitted to CCHD for Annual School Health Report. 2) Assist in the monitoring of the Environmental Safety Incident Report (SESIR) for accuracy and timely reporting. 3) Increase appropriate referrals to WIC and increase WIC education at BLC. 4) Offer accessibility to CPR training primarily to School Board staff by providing training during planning times or at low cost to staff. | <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>A</p> <p>M</p> | <p>Comments</p> <p>WIC is the responsibility the CCHD under their Comprehensive Schools federal funds.</p> | |

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|--|--------|--|---|---|
| (Improvements to be made) | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned |
| Provide on-going monitoring of all services and programs to assist successful completion of all State & District Instructional Goals. STATE GOALS I through V | | <p>5) Offer, if possible, 2 times a year, training to include First Aid to School Health nurses and other appropriate school board staff.</p> <p>6) Expand health screenings to additional grade levels with focus on Comprehensive Schools and utilize UNF nursing students (See Agreement SDCC - CCHD - UNF)</p> <p>7) Review CCHD nurses' current Growth and Development films and continue to monitor recommended appropriate replacements as needed.</p> <p>8) Submit updated basic school health policies and procedures manual to the School Board for approval.</p> <p>9) The CCHD will assist community efforts in Teen Pregnancy Prevention through education and abstinence promotion during CCHD clinic-based appointments. Also provide abstinence promotion during Growth and Development education in the school setting. Healthy Start/Healthy Families will promote decreased teen pregnancy rates through education in the home to the clients.</p> <p>10) CCHD will increase "back to school" immunization availability by offering after-hour clinics specific to school-age children. Also offering free clinics for school physicals.</p> <p>11) Increase dental services to students in need of assistance by coordinating efforts with "We Care" program and the We Care Dental Clinic at CCHD.</p> <p>12) Expand Open Airways program with focus on Full Service Schools and Comprehensive School Health sites.</p> <p>13) Continue School Clinic Supervisory checklist as a QI tool to improve health service delivery.</p> <p>14) To continue to work with CCHD on identifying any new medical programming dealing with illnesses that are often part of chronic absenteeism.</p> | <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>M</p> <p>I</p> <p>M</p> <p>M</p> <p>M</p> | Comments |

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|--|--------|--|--------|---|--------|
| | | | | M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned | |
| | | Student Services Dept. will continue to coordinate with the ESE Dept. to include the CCHD nurses in the immediate planning process of newly enrolled medically complex cases entering school. | | M | |
| | | The Student Services Director and appropriate staff members will provide a comprehensive evaluation and needs assessment for Health Services, Discipline Procedures, Psychological Services, Social Workers and Attendance Service and related areas on or by April 5, 2007. | | M | |
| | | | | Comments | |